

TOWN BOARD DISCUSSION AGENDA
JANUARY 29, 2015

1. Appropriation Transfers
2. Authorization for the Supervisor to enter into a Professional Services Agreement with David Sanders Dynamics Company Inc. to provide a Modern Dance Program offered to developmentally disabled youth and young adults ages six to twenty-one
3. Authorization for the Supervisor to enter into agreements from various youth agencies to provide youth development, delinquency prevention and runaway services for youth in the Town of Islip
4. Town Board authorization to secure and clean up various properties in the Town of Islip
5. Meeting of the Town of Islip Economic Development Corporation
6. Meeting of the Town of Islip Industrial Development Agency
7. Authorization for the Town Clerk to advertise for a Public Hearing to consider amending the Town of Islip Uniform Traffic Code
8. Town Board acceptance of a donation from Quintal Contracting Corp. of ten (10), 6-7 foot tall spruce/fir mix of trees to be planted on the grounds at Brookwood Hall campus
9. Authorization for the Supervisor to apply for and accept funding from the Suffolk County Office for the Aging (SCOFA) for the continued provision of a Nutrition Program in which it will provide home delivered meals to senior citizen residents of the Town of Islip
10. Authorization for the Supervisor to enter into various agreements for programs to be held throughout the Town of Islip to be funded by either registration fees or grant funds
11. Authorization for the Supervisor to execute Appendix X- Modification Agreement Form with the New York State Office of Parks, Recreation and Historic Preservation extending the grant to improve Homan Avenue Park

12. Town Board approval of the list of names and titles of those employees who are required to file a financial disclosure statement
13. Bid Awards
14. Special Events
15. Authorization for the Supervisor to enter into a Lease Agreement for five (5) parcels of Town-owned Bay Bottom Land, for the purpose of Shellfish Cultivation in the Great South Bay
16. Authorization for the Town of Islip Animal Shelter and Adopt-a-Pet Center to utilize the services of various Emergency Veterinary Clinics located in the Town of Islip to provide Emergency/Urgent Veterinary Care Services to animals housed at the Shelter
17. Authorization for the Supervisor to enter into a Professional Services Agreement with Seabury APG (Airline Planning Group) to provide professional airline consulting services for Long Island MacArthur Airport
18. Authorization for the Supervisor to enter into a Professional Services Agreement with Newmark Grubb Knight Frank to provide commercial real estate services for Long Island MacArthur Airport
19. Meeting of the Town of Islip Foreign Trade Zone Authority Board
20. Town Board approval to supersede prior resolution number 1 from January 5, 2015, entitled, Town Board Schedule, removing the 7pm meeting time for September 22, 2015 to the September 8, 2015 meeting date
21. Authorization for the Supervisor to renew an agreement with Michael S. Siniski to provide services and updates to the Assessor's Office software programs
22. Appointment of Angie Carpenter as Town of Islip Supervisor, effective March 2, 2015

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Resolution prepared on _____ by Joseph Ludwig, Comptroller approved by Commissioner/ Department Head Greg Hancock and Comptroller Joseph Ludwig at the Town Board Meeting on (date) _____, on a motion by Councilperson _____, seconded by Councilperson _____ it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Increase		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Gifts & Donations	A 02705.09	\$ 2,000.00	Gas & Oil	A 7231.4-1200	\$ 2,000.00
Gifts & Donations	A 02705.09	12,300.00	Small Tools & Equip.	A 7231.4-1300	12,300.00
Gifts & Donations	A 02705.09	5,500.00	Equipment Repair	A 7231.4-4120	5,500.00
Gifts & Donations	A 02705.09	3,000.00	Safety & Protect. Equip.	A 7231.4-4174	3,000.00

\$22,800.00

\$22,800.00

Date

CONTROLER'S USE ONLY

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on _____ by Joseph Ludwig, Comptroller approved by Commissioner/
 Department Head _____ and Comptroller _____ at the Town Board Meeting on
 (date) 1/29/15, on a motion by Councilperson _____, seconded by Councilperson _____,
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Decrease		Increase	
Account Title	Account Number	Account Title	Account Number
Part Time Regular	A.1315.19990	Office Supplies	A.1315.41000
	100.00		100.00

100.00

100.00

Justification: _____ Transfer needed to cover the cost of office supplies.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk _____

Comptroller _____

Department Head _____

COMPTROLLER'S USE ONLY

Journal Entry Number _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Professional Services Agreement with David Sanders Dynamics Company Inc. to provide a Modern Dance Program offered to developmentally disabled youth and young adults ages six to twenty-one

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Holly Riker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.*

The Town of Islip Youth Bureau and David Sanders Dance Dynamics Company Inc. desire to collaborate to provide a Modern Dance Program for developmentally disabled youth and young adults ages six through twenty-one, utilizing grant funds provided by the NY State Office for People with Developmental Disabilities. The contract period will be January 1, 2015 through December 31, 2015.

This is the 3rd year this dance program will be administered and monitored by the Youth Bureau. It had previously been provided by Disabled Services.

SPECIFY WHERE APPLICABLE:


1. **Entity or individual benefitted by resolution:** Town of Islip disabled youth up to twenty-one.
 2. **Site or location effected by resolution:** Town of Islip
 3. **Cost:** No additional cost to the Town
 4. **Budget Line:** A 7311.44381
 5. **Budget Line Name:** Dance Program
 6. **Amount and Source of outside funding:** \$9,520 from (OPWDD)-Office for People With Developmental Disabilities
-

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

☐ Yes, Under Section I, Sub A, Number _____ of Town of Islip 617 Check list, an environmental review is required.

☒ No, Under Section II, Sub _____ Number _____ Of Town of Islip 617 check list, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:



Holly Riker, Executive Director, Youth Bureau

Date:

1/8/15

Resolution #

WHEREAS, the Town of Islip is interested in entering into a professional service contract with David Sanders Dynamics Company Inc., located at 4110 Sunrise Highway, Oakdale, NY 11769 to provide a Modern Dance Program offered to developmentally disabled youth and young adults ages six to twenty-one; and

WHEREAS, David Sanders Dance Dynamics Company Inc. agrees to accept approximately \$9,520.00 for approximately thirty-five (35) weekly sessions consisting of two or more classes per week, depending on the number of students enrolled. This amount is subject to change based on grant funding, COLA disbursement and any other terms stated in the 2015 New York State Office For People With Developmental Disabilities Agreement; and

WHEREAS, David Sanders Dance Dynamics Company Inc. agrees to maintain general liability insurance in the amount of \$1,000,000 minimum coverage throughout the term of this contract and agrees to list the Town of Islip as the additional insured. Any change or cancellation to said policy will require immediate notification to the Town of Islip and will result in the immediate cessation of the program until insurance is reinstated; and

WHEREAS, this contract may be cancelled at any time, without cause, at the discretion of the Executive Director of the Youth Bureau. Cancellation, under any circumstances, shall be without recourse by the contractor, David Sanders Dance Dynamics Company Inc., under this contract against the Town of Islip; and

WHEREAS, The Town of Islip Youth Bureau agrees to pre-screen and pre-register applicants, process applications and forward program referrals to David Sanders Dance Dynamics Company Inc. for their exclusive final approval; and

WHEREAS, the Modern Dance Program will be conducted from January 1, 2015 through December 31, 2015.

NOW, THEREFORE, on a motion of _____, seconded by _____
; be it

RESOLVED, that the Islip Town Board hereby approves the engagement of David Sanders Dance Dynamics Company Inc. to provide a Modern Dance Program offered to developmentally disabled youth and young adults ages six to twenty-one pursuant to the terms set forth above for the period of January 1, 2015 through December 31, 2015, and hereby authorizes the Supervisor to execute all necessary documentation attendant thereto. The Town of Islip agrees to compensate Davis Sanders Dance Dynamics Company Inc. approximately \$9,520.00 for thirty-five weekly sessions of dance classes. This contract is subject to the service and cancellation provisions, pursuant to the terms set forth above; and be it also

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY

No. 3

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into agreements from various youth agencies to provide youth development, delinquency prevention and runaway services for youth in the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Holly Riker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.*

To authorize the Supervisor to enter into agreements with the following contract youth agencies for the purpose of providing youth development/delinquency prevention services for youth under 21 in the Town of Islip during the period of 1/1/14 through 12/31/14. Agency funding is provided by New York State Youth Services eligibility funds, and previously Town Board accepted and appropriated Suffolk County funds:

Brentwood YDC-Islip Youth & Family Counseling - \$155,068

South Shore Community Organization - \$140,175

West Islip Youth Enrichment Services - \$173,309

1. **Entity or individual benefitted by resolution:** Town of Islip youth
 2. **Site or location effected by resolution:** Town of Islip
 3. **Cost:** No additional cost to the Town.
 4. **Budget Line:** A7311.44921; A7311.44940; A7311.44990; A7311.44355
 5. **Budget Line Name:** Brentwood YDC; WI Youth Enrichment Services; South Shore Community Org;
 6. **Amount and Source of outside funding:** \$468,552; (\$159,422 from NY State and \$309,130 from Suffolk County)
-

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

☐ **Yes, Under Section I, Sub A, Number _____ of Town of Islip 617 Check list, an environmental review is required.**

☒ **No, Under Section II, Sub _____ Number _____ Of Town of Islip 617 check list, no environmental review is required.**

Signature of Commissioner/Department Head Sponsor:



Hollyann Riker, Youth Bureau Executive Director

Date:

12/22/14

WHEREAS, the Town of Islip Youth Board voted on June 18, 2014 to fund youth service programs for the purpose of positive youth development and delinquency prevention in the Town of Islip during the period of 1/1/14 through 12/31/14; and

WHEREAS, by a resolution duly adopted on June 10, 2014, the Town Board authorized the acceptance of funding in the amount of \$309,130 from Suffolk County to support and effectuate said programs; and

WHEREAS, the Town Board authorizes the Supervisor to accept New York State youth services eligibility funding in the amount of \$159,422 to effectuate said programs; and

WHEREAS, the Town seeks to enter into agreements utilizing these New York State youth services eligibility funds of \$159,422 and Suffolk County funds of \$309,130, with the following Town contract youth agencies in the amounts of:

Brentwood YDC-Islip Youth & Family Counseling - \$155,068
South Shore Community Organization - \$140,175
West Islip Youth Enrichment Services - \$173,309

NOW, THEREFORE, on a motion of _____, seconded by _____
; be it

RESOLVED, that the Supervisor is hereby authorized to enter into agreements utilizing these New York State (\$159,422), and Suffolk County funds (\$309,130), with the following Town contract youth agencies to conduct youth development and delinquency prevention programming in the Town of Islip during the period of 1/1/14 through 12/31/14:

Brentwood YDC-Islip Youth & Family Counseling - \$155,068
South Shore Community Organization - \$140,175
West Islip Youth Enrichment Services - \$173,309

and be it also

RESOLVED, that the Supervisor is hereby authorized to execute grant applications, and/or any other necessary documentation attendant thereto, seeking grants from New York State and/or

Suffolk County to fund youth services in the Town of Islip,

and be it also

RESOLVED, that the Comptroller is hereby authorized to make accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board authorization to secure and clean up various properties in
the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Elyse Grasso

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

List of Board Ups/Clean Ups of Various Properties in the Town of Islip

- A. 27 Hamilton Avenue, Brentwood
- B. 43 E. Maple Street, Central Islip
- C. 45 4th Street, Brentwood
- D. 53 Harrison Street, Brentwood
- E. 112 Brentwood Street, Bay Shore
- F. 135 Flintridge Drive, Holbrook
- G. 200 Terry Road, Sayville
- H. 398 Central Islip Boulevard, Ronkonkoma
- I. 415 Madison Avenue, Brentwood
- J. 1091 Gardiner Drive, Bay Shore
- K. 1101 Ocean Avenue, Bay Shore
- L. 1464 Baldwin Boulevard, Bay Shore
- M. 1548 Illinois Avenue, Bay Shore

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 27 Hamilton Ave., Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 27 Hamilton Ave., Brentwood, NY 11717

2. Site or location effected by resolution:

27 Hamilton Ave., Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015


ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 27 Hamilton Ave., Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, US Bank National Association, by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-115.00-02.00-076.000.

UPON a vote being taken, the result was:
(G:\Board up - 27 Hamilton Ave., Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 43 E. Maple St., Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 43 E. Maple St., Central Islip, NY 11722

2. Site or location effected by resolution:

43 E. Maple St., Central Islip, NY 11722

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015

Elyse N. Grasso

ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 43 E. Maple St., Central Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Jose & Patricia Rosero, Premier Asset Services, and also upon MERS, and also upon Fremont Investment & Loan, and also upon US Bank National Association, and also upon Steven J. Baum, PC by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-122.00-02.00-057.000.

UPON a vote being taken, the result was:
(G:\Board up - 43 E. Maple St., Central Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 45 4th St., Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 45 4th St., Brentwood, NY 11717

2. Site or location effected by resolution:

45 4th St., Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.
____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015

Elyse N. Grasso

ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 45 4th St., Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-202.00-01.00-108.000 , have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Carl Casimir/Emmanuel Eben Pierre, and also upon Chase Home Finance, and also upon MERS, and also upon Ameritrust Mtge Bankers, and also upon JP Mortgage Chase Bank, by Certified Mail, Return Receipt requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, January 27, 2015, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
202.00-01.00-108.000.

UPON a vote being taken, the result was:

(G: Clean Up - 45 4th St., Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 53 Harrison St., Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 53 Harrison St., Brentwood, NY 11717

2. Site or location effected by resolution:

53 Harrison St., Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?


____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 53 Harrison St., Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Ines Guarnetti, and also upon MERS, and also upon Amnet Mortgage and also upon Fein, Such & Crane, LLP, by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. #.

UPON a vote being taken, the result was:

(G:\Board up - 53 Harrison St., Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 112 Brentwood St., Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 112 Brentwood St., Bay Shore, NY 11706

2. Site or location effected by resolution:

112 Brentwood St., Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015

Elyse N. Grasso

ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 112 Brentwood St., Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Estate of Helena Kollman, c/o Charles Kollman, and also upon Seattle Mortgage, and also upon Secretary of Housing and Urban Development, and also upon MERS, and also upon Champion Mortgage, by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-242.00-02.00-071.000.

UPON a vote being taken, the result was:
(G:\Board up - 112 Brentwood St., Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to demolish the dwelling at premises located at 135 Flintridge Dr., Holbrook, NY 11741.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 135 Flintridge Dr., Holbrook, NY 11741.

2. Site or location effected by resolution:

135 Flintridge Dr., Holbrook, NY 11741

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

☐ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 135 Flintridge Dr., Holbrook, Town of Islip, County of Suffolk, State of New York, to be vacant and unsecured, dangerous, unsafe, damaged, decayed, unsanitary, and hazardous and a public nuisance; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, David & Yvette Salamon, and also upon Republic National Bank, and also upon HSBC Bank, and also upon MERS and also upon PHH Mortgage, by Regular Mail and Certified Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within seven (7) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (seven) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, on motion of _____,
seconded by _____, be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to demolish the building, remove demolition debris from the premises and remove any litter and other debris from the property from the property by a lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel Number 0500-110.00-05.00-014.000.

Upon a vote being taken, the result was:
(G:\Demo –135 Flintridge Dr., Holbrook)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 200 Terry Rd., Sayville, NY 11752.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 200 Terry Rd., Sayville, NY 11752

2. Site or location effected by resolution:

200 Terry Rd., Sayville, NY 11752

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.
____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 200 Terry Rd., Sayville, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Edmund & Deborah Singer, and also upon Green Tree Servicing, LLC, and also upon Everhome Mortgage and also upon National City, and also upon MERS, and also upon Quicken Loans Inc., and also upon Countrywide Home Loans, Inc., by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a

nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-304.00-02.00-013.000.

UPON a vote being taken, the result was:
(G:\Board up - 200 Terry Rd., Sayville)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 398 Central Islip Blvd., Ronkonkoma, NY 11779.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 398 Central Islip Blvd., Ronkonkoma, NY 11779

2. Site or location effected by resolution:

398 Central Islip Blvd., Ronkonkoma, NY 11779

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

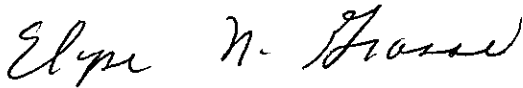
____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 398 Central Islip Blvd., Ronkonkoma, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Pat McCarrick & Jill Reynolds, and also upon BAC Home Loan Services, and also upon and also upon MERS, and also upon Gateway Funding Mortgage Services, by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-021.00-01.00-033.000.

UPON a vote being taken, the result was:
(G:\Board up - 398 Central Islip Blvd., Ronkonkoma)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 415 Madison Ave., Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 415 Madison Ave., Brentwood, NY 11717

2. Site or location effected by resolution:

415 Madison Ave., Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015


ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 415 Madison Ave., Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-050.00-04.00-033.000 , have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, US Bank, and also upon MERS, and also upon WMC Mortgage, and also upon Ed Freytes, by Certified Mail, Return Receipt requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, January 27, 2015, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-050.00-04.00-033.000.

UPON a vote being taken, the result was:

(G: Clean Up - 415 Madison Ave., Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1091 Gardiner Dr., Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 1091 Gardiner Dr., Bay Shore, NY 11706

2. Site or location effected by resolution:

1091 Gardiner Dr., Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

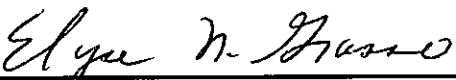
____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1091 Gardiner Dr., Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-364.00-02.00-033.000 , have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Holly Andrews, and also upon Chase Home Finance, and also upon JP Morgan Chase Bank, and also upon Federal National Mortgage, by Certified Mail, Return Receipt requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, January 27, 2015, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
364.00-02.00-033.000.

UPON a vote being taken, the result was:

(G: Clean Up - 1091 Gardiner Dr., Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 1101 Ocean Ave., Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 1101 Ocean Ave., Bay Shore, NY 11706

2. Site or location effected by resolution:

1101 Ocean Ave., Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015


ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 1101 Ocean Ave., Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Wilfredo Falcon and also upon Ocwen Loan Servicing, LLC, and also upon MERS, and also upon Fremont Investment, and also upon HSBC Bank and also upon Benjamin Casolaro, Esq., by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by

Councilperson _____, seconded by

Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-264.00-02.00-027.000.

UPON a vote being taken, the result was:

(G:\Board up - 1101 Ocean Ave., Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 1464 Baldwin Blvd., Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 1464 Baldwin Blvd., Bay Shore, NY 11706

2. Site or location effected by resolution:

1464 Baldwin Blvd., Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

☐ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015

Elyse N. Grasso

ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 1464 Baldwin Blvd., Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Richard & Yvette Burt, and also upon Premier Asset Services, and also upon Wells Fargo, and also upon Gross, Polowy, Orlans, LLC, by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a

nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-266.00-02.00-031.000.

UPON a vote being taken, the result was:
(G:\Board up - 1464 Baldwin Blvd., Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and/or clean up the vacant premises located at 1548 Illinois Ave., Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 1548 Illinois Ave., Bay Shore, NY 11706

2. Site or location effected by resolution:

1548 Illinois Ave., Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

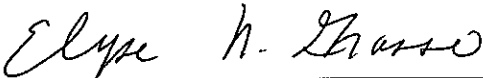
____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an environmental review is required.

____ No under Section II, Sub. ____ Number ____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Dated: January 15, 2015



ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

January , 2015

WHEREAS, the Building Inspector of the Town of Islip has declared a certain dwelling and real property situated at 1548 Illinois Ave., Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Carlos R. & Ana A. Grande, and also upon BAC Tax Services, and also upon First Franklin, and also upon MERS, and also upon US Bank and also upon La Salle Bank and also upon Frenkel, Lambert, Weiss, Weisman & Gordon, LLP, by Registered Mail, Return Receipt Requested on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 15, 2015, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to January 27, 2015; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on January 27, 2015, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a

nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by
Councilperson _____, seconded by
Councilperson _____; be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the dwelling, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-225.00-01.00-025.000.

UPON a vote being taken, the result was:
(G:\Board up - 1548 Illinois Ave., Bay Shore)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Economic Development Corporation

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

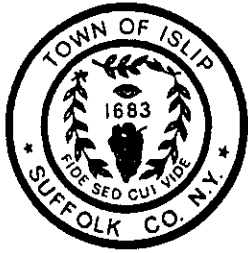
SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

William Mannix

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION

January 29, 2015

Agenda

1. Call the meeting of the Town of Islip Economic Development Corporation to order.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to approve the minutes from the Special Meeting of the Members of the Town of Islip Industrial Development Agency on October 28, 2014.
3. To consider the adoption of a Resolution appointing Officers of the Town of Islip Economic Development Corporation.
4. To consider the adoption of a Resolution approving the 2015 meeting schedule of the Town of Islip Economic Development Corporation.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an Audit Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Steven J. Flotteron, John C. Cochrane, Jr., and Ronald Devine to that committee.
6. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Finance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, Anthony S. Senft, Jr. and Eric Hofmeister to that committee.
7. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Governance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, John C. Cochrane, Jr. and Brad Hemingway to that committee.
8. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Code of Ethics in compliance with the Public Authority Accountability Act ("PAAA") and to appoint the Board of Ethics of the Town of Islip as its Ethics Officer.
9. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an Investment Policy which shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Corporation.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Procurement Policy which will apply to the

procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Corporation.

11. To consider a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt the Travel Authorization and Mileage Reimbursement guidelines as stated in the Town of Islip Administrative Procedures Manual, Section 303, as recommended by the New York State Authorities Budget Office.
12. To consider the adoption of a Resolution to authorize the Town of Islip Economic Development Corporation to execute a one year extension contract with Albrecht, Viggiano, Zureck & Co., to perform the audit for the year ended December 31, 2014.
13. To consider any other business that may come before the Corporation.



**MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION
October 28, 2014
Meeting Minutes**

EDC Board Members

Present

***Supervisor Croci
Councilman Flotteron
Councilwoman Bergin Weichbrodt
Councilman Cochrane
Councilman Senft***

absent

1. Call the meeting of the Town of Islip Economic Development Corporation to order.

Motions were presented to approved and adopt the following resolution on the October 28, 2014 EDC Corporation. The resolutions were as follows:

2. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to approve the minutes from the Meeting of the Members of the Town of Islip Economic Development Corporation on April 22, 2014. On a motion by Member Cochrane and seconded by Member Senft, said motion was unanimously approved.
3. To consider the adoption of the 2015 EDC budget. On a motion by Member Cochrane and seconded by Member Flotteron, said motion was approved unanimously.
4. The October 28, 2014 meeting of the EDC Board was adjourned on a motion by Member Bergin Weichbrodt and seconded by Member Senft.

TOWN OF ISLIP ECONOMIC DEVELOPMENT CORPORATION
40 Nassau Avenue, Suite 7
Islip, New York 11751
631.224.5512

Date: January 29, 2015

At a meeting of the Town of Economic Industrial Development Corporation (the "EDC"), held at Islip Town Hall, 655 Main Street, Islip, New York on the 29th day of January, 2015, the following members of the EDC were:

Present:

Absent:

Recused:

Also Present:

After the meeting had been duly called to order, the Chair announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the appointment of officers of the Town of Islip Economic Development Corporation.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP ECONOMIC
DEVELOPMENT CORPORATION REGARDING THE
APPOINTMENT OF OFFICERS

WHEREAS, pursuant to and in accordance with the provisions of Section 1411 of the New York Not-for-Profit Corporation Law, as amended (collectively, the “Act”), the Town of Islip Economic Development Corporation (the “EDC”) was created with the authority and power to issue its revenue bonds for the purpose of, among other things, acquiring certain facilities as authorized by the Act; and

WHEREAS, the New York State Legislature adopted the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, each as amended (the “PAAA”), designed to ensure that New York’s public authorities operate more efficiently, more openly, and with greater accountability; and

WHEREAS, the PAAA and the EDC’s By-Laws require that the EDC appoint officers of the EDC; and

WHEREAS, in order to fully comply with the provisions of the PAAA and the EDC’s By-Laws, the EDC intends to appoint certain members as officers of the EDC whose responsibilities are to provide oversight and management of all persons employed in chief executive and senior management positions of the EDC; and

WHEREAS, to carry out the aforesaid purposes, the EDC has the power under the Act, the PAAA and its By-Laws to do all things necessary to fulfill its obligations imposed by the Act, the PAAA and its By-Laws.

NOW, THEREFORE, BE IT RESOLVED by the EDC (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The EDC hereby finds and determines:

(a) By virtue of the Act, the EDC has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) Appointing the officers of the EDC will allow the EDC to continue to operate in compliance with the Act, the provisions of the PAAA, and the EDC’s By-Laws, and cause the EDC to operate more efficiently, openly and with greater accountability to the residents of the Town of Islip.

Section 2. In consequence of the foregoing, the EDC hereby determines to designate and appoint Eric Hofmeister, Vice Chair of the EDC, John C. Cochrane, Secretary of the EDC, Trish Bergin Weichbrodt, Treasurer of the EDC, William G. Mannix, Assistant Secretary, John Walser, Assistant Secretary of the EDC and Erin Lipani, Compliance Officer of the EDC, whose responsibilities are to provide oversight and management of all persons employed in chief executive and senior management positions of the EDC.

Section 3. In consequence of the foregoing, the EDC hereby determines to designate and appoint William G. Mannix as Executive Director of the EDC.

Section 4. The EDC hereby undertakes to comply with all other provisions of the PAAA applicable to the EDC as diligently as possible.

Section 5. The EDC is hereby authorized to do all things necessary or appropriate for the accomplishment of the purposes of this resolution, and all acts heretofore taken by the EDC with respect to such activities are hereby approved, ratified and confirmed.

Section 6. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.
COUNTY OF SUFFOLK)

I, the undersigned Secretary of the Town of Islip Economic Development Corporation,
DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Economic Development Corporation (the “EDC”), including the resolutions contained therein, held on the 29th day of January, 2015, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the EDC and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as amended, that all members of said EDC had due notice of said meeting and that said meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 29th day of January, 2015.

By: _____
Assistant Secretary

Date: January 27, 2015

At a meeting of the Town of Islip Economic Development Corporation (the “EDC”), held at Islip Town Hall, 655 Main Street, Islip, New York on the 27th day of January, 2015, the following members of the EDC were:

Present:

Absent:

Recused:

Also Present:

After the meeting had been duly called to order, the Chair announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the Town of Islip Economic Development Corporation’s meeting schedule.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP ECONOMIC
DEVELOPMENT CORPORATION REGARDING THE
APPROVAL OF THE MEETING SCHEDULE FOR 2015.

WHEREAS, pursuant to and in accordance with the provisions of Section 1411 of the New York Not-for-Profit Corporation Law, as amended (collectively, the “Act”), the Town of Islip Economic Development Corporation (the “**Issuer**”) was created with the authority and power to issue its revenue bonds for the purpose of, among other things, acquiring certain facilities as authorized by the Act; and

WHEREAS, the New York State Legislature adopted the Public Authorities Accountability Act of 2005 and the Public Authorities Reform Act of 2009, each as amended (the “PAAA”), designed to ensure that New York’s public authorities operate more efficiently, more openly, and with greater accountability; and

WHEREAS, the PAAA and the EDC’s By-Laws require that the EDC adopt a calendar of scheduled meetings each year; and

WHEREAS, in order to fully comply with the provisions of the PAAA and the EDC’s By-Laws, the EDC intends to approve the meeting schedule for 2015; and

WHEREAS, to carry out the aforesaid purposes, the EDC has the power under the Act, the PAAA and its By-Laws to do all things necessary to fulfill its obligations imposed by the Act, the PAAA and its By-Laws.

NOW, THEREFORE, BE IT RESOLVED by the EDC (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The EDC hereby finds and determines:

(a) By virtue of the Act, the EDC has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) Approving the 2015 meeting schedule of the EDC will allow the EDC to continue to operate in compliance with the Act, the provisions of the PAAA, and the EDC’s By-Laws, and cause the EDC to operate more efficiently, openly and with greater accountability to the residents of the Town of Islip.

Section 2. In consequence of the foregoing, the EDC hereby determines to approve its calendar of scheduled meetings for 2015.

Section 3. The EDC hereby undertakes to comply with all other provisions of the PAAA applicable to the EDC as diligently as possible.

Section 4. The EDC is hereby authorized to do all things necessary or appropriate for the accomplishment of the purposes of this resolution, and all acts heretofore taken by the EDC with respect to such activities are hereby approved, ratified and confirmed.

Section 5. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.
COUNTY OF SUFFOLK)

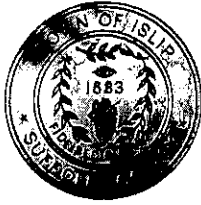
I, the undersigned Secretary of the Town of Islip Economic Development Coporation,
DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Economic Development Corporation (the "EDC"), including the resolutions contained therein, held on the 29th day of January, 2015, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the EDC and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as amended, that all members of said EDC had due notice of said meeting and that said meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 29th day of January, 2015.

By: _____
Assistant Secretary



TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION
2015 Meeting Schedule

*All meetings are held at 2pm in the Town Board Room, located on the 2nd floor of
655 Main Street, Islip, unless otherwise noted*

MEETING DATES

JANUARY 13, 2014
JANUARY 29, 2014
FEBRUARY 10, 2014 AT 7PM
MARCH 3, 2014 AT 7PM
MARCH 17, 2014
APRIL 7, 2014
APRIL 21, 2014
MAY 5, 2014 AT CONNETQUOT STATE PARK
MAY 26, 2014
JUNE 9, 2014
JUNE 23, 2014
JULY 14, 2014
AUGUST 4, 2014
AUGUST 25, 2014
SEPTEMBER 8, 2014 AT 7PM
SEPTEMBER 22, 2014
OCTOBER 13, 2014
NOVEMBER 17, 2014
DECEMBER 1, 2014
DECEMBER 15, 2014

January 27, 2015

Whereas, the Public Authority Accountability Act, (the Act) Section 18, requires all public authorities within the State of New York to establish an Audit Committee, and

Whereas, the Town of Islip Economic Development Corporation has been identified as an “Authority” subject to the Act, and

That the Chair of the Committee shall be Steven J. Flotteron; and

Now therefore on a motion by _____, seconded by _____, be it

Resolved, that the Corporation has created an Audit Committee **of the Town of Islip Economic Development Corporation** in compliance with Section 18 of the Act, and appoints the following individuals to that committee:

Steven J. Flotteron

John C. Cochrane, Jr.

Ronald Devine

Upon a vote being taken, the result was:



TOWN OF ISLIP ECONOMIC DEVELOPMENT CORPORATION

Audit Committee Charter

This Audit Committee Charter was adopted by the Board of Directors of the Town of Islip Economic Development Corporation ("Corporation"), a not-for-profit corporation established under the laws of the State of New York, on this 29th day of January 2015.

PURPOSE

Pursuant to Article III, Section 1, of the Corporation's bylaws, the purpose of the audit committee shall be to (1) assure that the Corporation's board fulfills its responsibilities for the Corporation's internal and external audit process, the financial reporting process and the system of risk assessment and internal controls over financial reporting; and (2) provide an avenue of communication between management, the independent auditors, the internal auditors and the board of directors.

POWER OF THE AUDIT COMMITTEE

It shall be the responsibility of the audit committee to:

- ❖ Oversee the work of any public accounting firm employed by the Corporation.
- ❖ Conduct or authorize investigations into any matters within its scope of responsibility.
- ❖ Seek any information it requires from Corporation employees, all of whom should be directed by the board to cooperate with committee requests.
- ❖ Meet with Corporation staff, independent auditors or outside counsel, as necessary.
- ❖ Retain, at the Corporation's expense, such outside counsel, experts and other advisors as the audit committee may deem appropriate.

The Town of Islip Economic Development Corporation board will ensure that the audit committee has sufficient resources to carry out its duties.

COMPOSITION OF COMMITTEE AND SELECTION OF MEMBERS

The audit committee shall be established as set forth in and pursuant to Article III, Section 1 of the Corporation's bylaws. The audit committee shall consist of at least three members of the board of directors who are independent of Corporation operations. The Corporation's board will appoint the audit committee members and the audit committee chair.

Audit committee members shall be prohibited from being an employee of the Corporation or an immediate family member or an employee of the Corporation. In addition, audit committee members shall not engage in any private business transactions with the Corporation or receive compensation from any private entity that has material business relationships with the

Corporation, or be an immediate family member of an individual that engages in private business transactions with the Corporation or receives compensation from an entity that has material business relationships with the Corporation.

Ideally, all members on the audit committee shall possess or obtain a basic understanding of governmental financial reporting and auditing.

The audit committee shall have access to the services of at least one financial expert; whose name shall be disclosed in the annual report of the Corporation.

The audit committee's financial expert should have 1) an understanding of generally accepted accounting principles and financial statements; 2) experience in preparing or auditing financial statements of comparable entities; 3) experience in applying such principles in connection with the accounting for estimate, accruals and reserves; 4) experience with internal accounting controls and 5) an understanding of audit committee functions.

MEETINGS

The audit committee will meet a minimum of twice a year, with the expectation that additional meetings may be required to adequately fulfill all the obligations and duties outlined in the charter.

Members of the audit committee are expected to attend each committee meeting, in person or via telephone or video conference. The audit committee may invite other individuals, such as members of management, auditors or other technical experts to attend meetings and provide pertinent information, as necessary.

The audit committee will meet with the Corporation's independent auditor at least annually to discuss the financial statements of the Authority.

Meeting agendas will be prepared for every meeting and provided to the audit committee members along with briefing materials 3 business days before the scheduled audit committee meeting. The audit committee will act only on the affirmative vote of a majority of the members at a meeting or by unanimous consent. Minutes of these meetings will be recorded.

RESPONSIBILITIES

The audit committee shall have responsibilities related to (a) the independent auditor and annual financial statements; (b) the Corporation's internal auditors; (c) oversight of management's internal controls, compliance and risk assessment practices; (d) special investigations and whistleblower policies; and (e) miscellaneous issues related to the financial practices of the Corporation.

A. INDEPENDENT AUDITORS AND FINANCIAL STATEMENTS

The audit committee shall:

- ❖ Oversee independent auditors retained by the Corporation and pre-approve all audit services provided by the independent auditor.
- ❖ Establish procedures for the engagement of the independent auditor to provide permitted audit services. The Corporation's independent auditor shall be prohibited from providing non-audit services unless having received previous written approval from the audit committee. Non-audit services include tasks that directly support the Corporation's operations, such as bookkeeping or other services related to the accounting records or financial statements of the Corporation, financial information systems design and implementation, appraisal or valuation services, actuarial services, investment banking services and other tasks that may involve performing management functions or making management decisions.
- ❖ Review and approve the Corporation's audited financial statements, associated management letter, report on internal controls and all other auditor communications.
- ❖ Review significant accounting and reporting issues, including complex or unusual transactions and management decision, and recent professional and regulatory pronouncements, and understand their impact on the financial statements.
- ❖ Meet with the independent audit firm on a regular basis to discuss any significant issues that may have surfaced during the course of the audit.
- ❖ Review and discuss any significant risks reported in the independent audit findings and recommendations and assess the responsiveness and timeliness of management's follow-up activities pertaining to the same.

B. INTERNAL AUDITORS

The audit committee shall:

- ❖ Review with management and the internal audit director, the charter, activities, staffing and organizational structure of the internal audit function. The audit committee shall have authority over the appointment, dismissal, compensation and performance reviews of the internal audit director.
- ❖ Ensure that the internal audit function is organizationally independent from Corporation operations.
- ❖ Review the reports of internal auditors, and have authority to review and approve the annual internal audit plan.
- ❖ Review the results of internal audits and approve procedures for implementing accepted recommendations of the internal auditor.

C. INTERNAL CONTROLS, COMPLIANCE AND RISK ASSESSMENT

The audit committee shall:

- ❖ Review management's assessment of the effectiveness of the Corporation's internal controls and review the report on internal controls by the independent auditor as a part of the financial audit engagement.

D. SPECIAL INVESTIGATIONS

The audit committee shall:

- ❖ Ensure that the Corporation has an appropriate confidential mechanism for individuals to report suspected fraudulent activities, allegations of corruption, fraud, criminal activity, conflicts of interest or abuse by the directors, officers or employees of the Corporation or any persons having business dealings with the Corporation or breaches of internal control.
- ❖ Develop procedures for the receipt, retention, investigation and/or referral of complaints concerning accounting, internal controls, and auditing to the appropriate body.
- ❖ Request and oversee special investigations as needed and/or refer specific issues to the appropriate body for further investigation (for example, issues may be referred to the State Inspector General or, other investigatory organization.)
- ❖ Review all reports delivered to it by the Inspector General and serve as a point of contact with the Inspector General.

E. OTHER RESPONSIBILITIES OF THE AUDIT COMMITTEE

The audit committee shall:

- ❖ Present annually to the Corporation's board a written report of how it has discharged its duties and met its responsibilities as outlined in the charter.
- ❖ Obtain any information and training needed to enhance the committee members' understanding of the role of internal audits and the independent auditor, the risk management process, internal controls and a certain level of familiarity in financial reporting standards and processes.
- ❖ Review the committee's charter annually, reassess its adequacy, and recommend any proposed changes to the board of the Corporation. The audit committee charter will be updated as applicable laws, regulations, accounting and auditing standards change.
- ❖ Conduct an annual self-evaluation of its performance, including its effectiveness and compliance with the charter and request the board approval for proposed changes.

January 29, 2015

Whereas, the Public Authority Accountability Act, (the Act) Section 18, requires all public authorities within the State of New York to establish a Finance Committee, and

Whereas, the Town of Islip Economic Development Corporation has been identified as an “Authority” subject to the Act, and

That the Chair of the Committee shall be Anthony S. Senft; and

Now therefore on a motion by _____, seconded by _____, be it

Resolved, that the Corporation has created a Finance Committee **of the Town of Islip Economic Development Corporation** in compliance with Section 18 of the Act, and appoints the following individuals to that committee:

Trish Bergin Weichbrodt

Anthony S. Senft, Jr.

Eric Hofmeister

Upon a vote being taken, the result was:



TOWN OF ISLIP ECONOMIC DEVELOPMENT CORPORATION

Finance Committee Charter

This Finance Committee Charter was adopted by the Board of Directors of the Town of Islip Economic Development Corporation ("Corporation"), a not-for-profit corporation established under the laws of the State of New York, on this 27th day of January, 2015.

PURPOSE

Pursuant to Article III, Section 3, of the Corporation's bylaws, the purpose of the finance committee is to oversee the Corporation's debt and debt practices and to recommend policies concerning the Corporation's issuance and management of debt.

DUTIES OF THE FINANCE COMMITTEE

It shall be the responsibility of the finance committee to:

- ❖ Make recommendations concerning the appointment and compensation of the bond counsel, investment advisors and underwriting firms used by the Corporation, and to oversee the work performed by these individuals and firms on behalf of the Corporation.
- ❖ Meet with and request information from Corporation staff, independent auditors and advisors or outside counsel, as necessary to perform the duties of the committee.
- ❖ Retain, at the Corporation's expense, such outside counsel, experts and other advisors as the finance committee may deem appropriate.
- ❖ Report annually to the Corporation's board how it has discharged its duties and met its responsibilities as outlined in the charter.
- ❖ Conduct an annual self-evaluation of its performance, including its effectiveness and compliance with the charter and request the board approval for proposed changes.

COMPOSITION OF COMMITTEE AND SELECTION OF MEMBERS

The finance committee shall consist of not less than three independent members of the board of directors, who shall constitute a majority on that committee. If the board has less than three independent members, non-independent members may be appointed to the committee provided that the independent members constitute a majority of the committee. The Corporation's board shall appoint the finance committee members and the finance committee chair. Members shall serve on the committee at the discretion of the board. Members appointed to the committee shall have the background necessary to perform its duties.

MEETINGS

The finance committee shall meet at such times as deemed advisable by the chair but not less than twice a year. The committee must meet prior to any debt issuance planned to be undertaken by the agency.

Members of the finance committee are expected to attend each committee meeting, in person or via telephone or videoconference. The finance committee may invite other individuals, such as members of management, auditors or other technical experts to attend meetings and provide pertinent information, as necessary. A majority of the committee members present or participating through telephone or videoconference shall constitute a quorum.

Meeting agendas shall be prepared prior to every meeting and provided to the finance committee members along with briefing materials three (3) business days before the scheduled finance committee meeting. The finance committee may act only on the affirmative vote of a majority of the members or by unanimous consent. Minutes of these meetings shall be recorded.

A report of the committee's meeting shall be prepared and presented to the board at its next scheduled meeting following the meeting of the committee.

Meetings of the committee are open to the public, and the committee shall be governed by the rules regarding public meetings set forth in the applicable provisions of the Public Authorities Law and Article 7 of the Public Officers Law that relate to public notice and the conduct of the executive session.

In addition to these duties and responsibilities, the board may wish to authorize the finance committee to perform the following additional duties:

REVIEW THE CORPORATION'S ANNUAL BUDGET

The finance committee shall:

- ❖ Review the Corporation's proposed annual operating budget as presented by the Corporation management for the upcoming fiscal year.
- ❖ Recommend the annual budget to the board for approval after incorporating necessary amendments.
- ❖ Monitor and report to the board on the Authority's compliance with its adopted budget during the fiscal year (actual verses estimated budget) on a monthly/quarterly basis.

OVERSEE THE CORPORATION'S INVESTMENTS

The finance committee shall:

- ❖ Annually review the Corporation's investment policy and evaluate allocation of assets.
- ❖ Review and recommend to the board approval of the Corporation's annual investment report.

- ❖ Annually review the Corporation's audit of investments as provided by independent auditors.
- ❖ Recommend to the board the selection of investment advisors.

ASSESS THE AGENCY'S CAPITAL REQUIREMENTS AND CAPITAL PLAN

The finance committee shall:

- ❖ Assess the financial requirements of the Corporation's capital plans. The assessment is to include current and future capital needs, a justification of why such capital expenditure is required and an explanation of funding sources for capital projects such as grants, issuance of debt or specified pay-as-you-go resources.
- ❖ Review the financial aspects of major proposed transactions, significant expenditures, new programs and services as well as proposals to discontinue programs or services and making action recommendations to the board.

REVIEW FINANCIAL AND PROCUREMENT THRESHOLDS

The finance committee shall:

- ❖ Review and make recommendations to the board regarding any proposed procurements submitted to the committee by the Corporation's procurement officer.
- ❖ Review and recommend changes to the Corporation's thresholds for procuring goods and services and procurement policy.
- ❖ Review and recommend changes to the Corporation's Uniform Tax Exemption Policy that includes general provisions for entering into payment-in-lieu-of-taxes (PILOT) agreements and allowing tax exemptions.
- ❖ Review and recommend changes to the Corporation's fee schedules.
- ❖ Review the scope and terms of the Corporation's insurance policies and liability coverage on an annual basis.

January 29, 2015

Whereas, the Public Authority Accountability Act, (the Act) Section 18, requires all public authorities within the State of New York to establish a Governance Committee, and

Whereas, the Town of Islip Economic Development Corporation has been identified as an “Authority” subject to the Act, and

That the Chair of the Committee shall be John C. Cochrane; and

Now therefore on a motion by _____, seconded by _____, be it

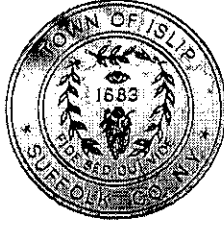
Resolved, that the Corporation has created a Governance Committee **of the Town of Islip Economic Development Corporation** in compliance with Section 18 of the Act, and appoints the following individuals to that committee:

Trish Bergin Weichbrodt

John C. Cochrane, Jr.

Brad Hemingway

Upon a vote being taken, the result was:



TOWN OF ISLIP ECONOMIC DEVELOPMENT CORPORATION

Governance Committee Charter

This Governance Committee Charter was adopted by the Board of Directors of the Town of Islip Economic Development Corporation ("Corporation"), a not-for-profit corporation established under the laws of the State of New York, on this 29th day of January 2015.

PURPOSE

Pursuant to Article III, Section 2, of the Corporation's by-laws, the purpose of the governance committee is to assist the board by:

- ❖ Keeping the board informed of current best practices;
- ❖ Reviewing corporate governance trends for their applicability to the Corporation;
- ❖ Updating the Corporation's corporate governance principles and governance practices; and
- ❖ Advising those responsible for appointing directors to the board on the skills, qualities and professional or educational experiences necessary to be effective board members.

POWERS OF THE GOVERNANCE COMMITTEE

The board has delegated to the governance committee the power and authority necessary to discharge its duties, including the right to:

- ❖ Meet with and obtain any information it may require from authority staff.
- ❖ Obtain advice and assistance from in-house or outside counsel, accounting and other advisors as the committee deems necessary.
- ❖ Solicit, at the Corporation's expense, persons having special competencies, including legal, accounting or other consultants as the committee deems necessary to fulfill its responsibilities. The governance committee shall have the authority to negotiate the terms and conditions of any contractual relationship subject to the Board's adopted procurement guidelines as per Public Authorities Law Section 2879, and to present such contracts to the Board for its approval.

COMPOSITION OF COMMITTEE AND SELECTION OF MEMBERS

The membership of the committee shall be set forth in accordance with and pursuant to Article III, Section 2 of the Corporation's bylaws. The governance committee shall be comprised of at least 3 independent members. The governance committee members shall be appointed by, and will serve at the discretion of the Corporation's Board. The board may designate one member of the governance committee as its Chair. The members shall serve until their resignation, retirement, removal by the board or until their successors shall be appointed and qualified.

When feasible, the immediate past governance committee Chair will continue serving as a member of the committee for at least one year to ensure an orderly transition.

Governance committee members shall be prohibited from being an employee of the Corporation or an immediate family member of an employee of the Corporation. In addition, governance committee members shall not engage in any private business transactions with the Corporation or receive compensation from any private entity that has material business relationships with the Corporation, or be an immediate family member of an individual that engages in private business transactions with the Corporation or receives compensation from an entity that has material business relationship with the Corporation.

The governance committee members should be knowledgeable or become knowledgeable in matters pertaining to governance.

COMMITTEE STRUCTURE AND MEETINGS

The governance committee will meet a minimum of twice a year, with the expectation that additional meetings may be required to adequately fulfill all the obligations and duties outlined in the charter. All committee members are expected to attend each meeting, in person or via telephone or videoconference.

Meeting agendas will be prepared for every meeting and provided to the governance committee members at least three (3) days in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. The governance committee shall act only on the affirmative vote of a majority of the members at a meeting or by unanimous consent. Minutes of these meetings are to be recorded.

REPORTS

The governance committee shall:

- ❖ Report its actions and recommendations to the board at the next regular meeting of the board.
- ❖ Report to the board, at least annually, regarding any proposed changes to the governance charter or the governance guidelines.
- ❖ Provide a self-evaluation of the governance committee's functions on an annual basis.

RESPONSIBILITIES

To accomplish the objectives of the good governance and accountability, the governance committee has responsibilities related to: (a) the Corporation's board; (b) evaluation of the Corporation's policies; and (c) other miscellaneous issues.

RELATIONSHIP TO THE AGENCY'S BOARD

The board has delegated to the governance committee the responsibility to review, develop, draft, revise or oversee policies and practices for which the governance committee has specific expertise, as follows:

- ❖ Develop the Corporation's governance practices. These practices should address transparency, independence, accountability, fiduciary responsibilities, and management oversight.
- ❖ Develop the competencies and personal attributes required of directors to assist those authorized to appoint members to the board in identifying qualified individuals.

In addition, the governance committee shall:

- ❖ Develop and recommend to the board the number and structure of committees to be created by the board.
- ❖ Develop and provide recommendations to the board regarding board member education, including new member orientation and regularly scheduled board member training to be obtained from state-approved trainers.
- ❖ Develop and provide recommendations to the board on performance evaluations, including coordination and oversight of such evaluations of the board, its committees and senior management in the Corporation's governance process.

EVALUATION OF THE CORPORATION'S POLICIES

The governance committee shall:

- ❖ Develop, review on a regular basis, and update as necessary the Corporation's code of ethics and written policies regarding conflicts of interest. Such code of ethics and policies shall be at least as stringent as the laws, rules, regulations and policies applicable to state officers and employees.
- ❖ Develop and recommend to the board any required revisions to the Corporation's written policies regarding the protection of whistleblowers from retaliation.
- ❖ Develop and recommend to the board any required revisions to the Corporation's equal opportunity and affirmative action policies.
- ❖ Develop and recommend to the board any required updates on the Corporation's written policies regarding procurement of goods and services, including policies relating to the disclosure of persons who attempt to influence the Corporation's procurement process.
- ❖ Develop and recommend to the board any required updates on the Corporation's written policies regarding the disposition of real and personal property.
- ❖ Develop and recommend to the board any other policies or documents relating to the governance of the Corporation, including rules and procedures for conducting the business of the Corporation's board, such as the Corporation's by-laws. The governance committee will oversee the implementation and effectiveness of the bylaws and other governance documents and recommend modification as needed.

OTHER RESPONSIBILITIES

The governance committee shall:

- ❖ Review on an annual basis the compensation and benefits for the Managing Director and other senior Corporation officials.
- ❖ Annually review, assess and make necessary changes to the governance committee charter and provide a self-evaluation of the governance committee.

January 29, 2015

Whereas, the Public Authority Accountability Act, (the Act) Section 18, requires all public authorities within the State of New York to adopt a Code of Ethics, and

Whereas, the Town of Islip Economic Development Corporation has been identified as an “Authority” subject to the Act, and

Whereas, the Act requires that the Corporation appoint an “Ethics Officer” to counsel board members, directors and employees about ethical behavior, receive and investigate complaints about ethical behavior, and perform additional duties involving the implementation of the Code of Ethics.

Now, therefore on a motion by _____, seconded by, _____, be it

Resolved, that the Corporation adopts the **Code of Ethics of the Town of Islip Economic Development Corporation**, as attached to this resolution, in compliance with Section 18 of the Act, and be it further

Resolved, that the Corporation appoints the Board of Ethics of the Town of Islip as its Ethics Officer, to fulfill the legal requirements of the Act.

Upon a vote being taken, the result was:

CODE OF ETHICS

The Town of Islip Economic Development Corporation (“EDC” or “the Corporation”), in compliance with the Public Authority Accountability Act of 2005, has adopted the following Code of Ethics applicable to each Corporation Board Member, the Executive Director and employees. These policies shall serve as a guide for official conduct and are intended to enhance the ethical and professional performance of the Corporation’s directors and employees and to preserve public confidence in the Corporation’s mission.

Responsibility of Board Members, Directors and Employees

1. Board members, directors and employees shall perform their duties with transparency, without favor and refrain from engaging in outside matters of financial or personal interest, including other employment that could impair independence of judgment, or prevent the proper exercise of one's official duties.
2. Board members, directors and employees shall not directly or indirectly, make, advise, or assist any person to make any financial investment based upon information available through the director's or employee's official position that could create any conflict between their public duties and interests and their private interests.
3. Board members, directors and employees shall not accept or receive any gift or gratuities where the circumstances would permit the inference that: (a) the gift is intended to influence the individual in the performance of official business or (b) the gift constitutes a tip, reward, or sign of appreciation for any official act by the individual. This prohibition extends to any form of financial payments, services, loans, travel reimbursement, entertainment, hospitality, thing or promise from any entity doing business with or before the Corporation. Any gifts or gratuities received by a board member, director or employee shall be reported to the Ethics Officer within forty eight hours of the receipt thereof.
4. Board members, directors and employees shall not use or attempt to use their official position with the Corporation to secure unwarranted privileges for themselves, members of their family or others, including employment with the Corporation or contracts for materials or services with the Corporation.
5. Board members, directors and employees must conduct themselves at all times in a manner that avoids any appearance that they can be improperly or unduly influenced, that they could be

affected by the position of or relationship with any other party, or that they are acting in violation of their public trust.

6. Board members, directors and employees may not engage in any official transaction with an outside entity in which they have a direct or indirect financial interest that may reasonably conflict with the proper discharge of their official duties.

7. Board members, directors and employees shall manage all matters within the scope of the Corporation's mission independent of any other affiliations or employment. Directors, including ex officio board members, and employees employed by more than one government shall strive to fulfill their professional responsibility to the Corporation without bias and shall support the Corporation's mission to the fullest.

8. Board members, directors and employees shall not use Corporation property, including equipment, telephones, vehicles, computers, or other resources, or disclose information acquired in the course of their official duties in a manner inconsistent with State or local law or policy and the Corporation's mission and goals.

9. Board members, directors and employees are prohibited from appearing or practicing before the Corporation for two (2) years following employment with the Agency, consistent with the provisions of the New York State Public Officers Law.

Implementation of Code of Ethics

This Code of Ethics shall be provided to all board members, directors and employees upon commencement of employment or appointment and shall be reviewed annually by the Governance Committee. The board may designate an Ethics Officer, who shall report to the board and shall have the following duties:

- Counsel in confidence Corporation board members, directors and employees who seek advice about ethical behavior.
- Receive and investigate complaints about possible ethics violations.
- Dismiss complaints found to be without substance.
- Prepare an investigative report of their findings for action by the Executive Director or the board.
- Record the receipt of gifts or gratuities of any kind received by a director or employee.

Penalties

In addition to any penalty contained in any other provision of law, any Corporation board member, director or employee who knowingly and intentionally violates any of the provisions of this code may be removed in the manner provided for in law, rules or regulations.

Reporting Unethical Behavior

Board members, directors and employees are required to report possible unethical behavior by a board member, director or employee of the Corporation to the Ethics Officer. Board members, directors and employees may file ethics complaints anonymously and are protected from retaliation by the policies adopted by the Corporation.

January 29, 2015

Whereas, the Public Authority Accountability Act, (the Act) Section 18, requires all public authorities within the State of New York to adopt an Investment Policy, and

Whereas, the Town of Islip Economic Development Corporation has been identified as an “Authority” subject to the Act.

Now, therefore on a motion by

seconded by, be it

Resolved, that the Corporation adopts a policy entitled **Investment Policy of the Town of Islip Economic Development Corporation**, as attached to this resolution, in compliance with Section 18 of the Act.

Upon a vote being taken, the result was:

INVESTMENT POLICY
Town of Islip Economic Development Corporation

This Investment Policy of the Town of Islip Economic Development Corporation (the "Corporation") shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Corporation. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy. This Investment Policy is intended to comply with the General Municipal Law, the Public Authorities Law, and any other applicable Federal, State and Local Laws.

DELEGATION OF AUTHORITY

The responsibility for conducting investment transactions involving the Corporation resides with the Chief Financial Officer of the Corporation under the direction and oversight of the Chairman of the Corporation. Only the Chief Financial Officer and those authorized by resolution or the Corporation's By-laws may invest public funds.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit of funds or acting in a fiduciary capacity for the Corporation, shall require the outside person to notify the Corporation in writing, within thirty (30) days of receipt of all communication from its auditor of the outside person or any regulatory authority, of the existence of material weakness in the internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the Corporation by the outside person.

The records of investment transactions made by or on behalf of the Corporation are public records and are the property of the Corporation whether in the custody of the Corporation or in the custody of a fiduciary or other third party.

The Chief Financial Officer of the Corporation under the direction and oversight of the Chairman shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the Corporation responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statements and related reports on internal control structure of all outside persons performing any of the following for the Corporation:

- (i) investing public funds of the Corporation;
- (ii) advising on the investment of public funds of the Corporation;
- (iii) directing the deposit or investment of public funds of the Corporation; or
- (iv) acting in a fiduciary capacity for the Corporation.

A bank, savings and loan association or credit union providing only depository services shall not be required to provide an audited financial statement and related report on its internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the Corporation shall be the following:

Safety: Safety and preservation of principal in the overall portfolio is the foremost investment objective;

Liquidity: Maintaining the necessary liquidity to match expected liabilities and expenses is the second investment objective;

Return: Obtaining a reasonable return is a third investment objective.

OPERATIVE POLICY

The Corporation shall conduct its investment activities involving all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Corporation in a manner that complies with the General Municipal Law and the Public Authorities Law of New York State.

Prior to making an investment of any operating funds, bond proceeds and other funds of the Corporation, other than those associated with a bank, savings and loan association or credit union involving a depository relationship only, the Corporation shall obtain at least three (3) bids and award the contract to the most responsible bidder whose bid most closely meets the objectives of this Investment Policy.

The Chief Financial Officer, the Chairman and all officers and employees of the Corporation involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Nothing contained within this Policy however, shall prohibit the Chief Financial Officer, the Chairman, or any other officer or member of the Board, or employee of the Corporation from obtaining interests in mutual funds which may include within its investment portfolio, bonds, debentures, notes or other evidence of indebtedness of the Corporation; provided however, that the Corporation's bonds, debentures, notes or other evidence of indebtedness may not make up more than ten percent (10%) of the mutual fund's total portfolio and the Chief Financial Officer, the Chairman, other officers or Board Members, or employees may not exercise any discretion with respect to the investments made by the mutual fund company.

The Chief Financial Officer shall submit to the Board an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with budgetary expectations, if any.

This Investment Policy shall be reviewed and approved annually.

Adopted by the EDC Board of Directors on _____.

January 29, 2015

Whereas, the Public Authority Accountability Act, (the Act) Section 18, requires all public authorities within the State of New York to adopt a Procurement Policy, and

Whereas, the Town of Islip Economic Development Corporation has been identified as an “Authority” subject to the Act, and

Now therefore on a motion by _____, seconded by _____, be it

Resolved, that the Corporation adopts a policy entitled **Procurement Policy of the Town of Islip Economic Development Corporation**, as attached to this resolution, in compliance with Section 18 of the Act.

Upon a vote being taken, the result was:

PROCUREMENT POLICY
Town of Islip Economic Development Corporation

ARTICLE I. SCOPE AND PURPOSE

Pursuant to Section 2824 of the Public Authorities Law, the Town of Islip Economic Development Corporation (the Corporation) is required to establish and adopt a procurement policy which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law section 103 and which goods and services are paid for and used by the Corporation. The primary objectives of this Procurement Policy (the "Policy") are to assure the prudent and economical use of public monies in the best interests of the taxpayers in the Town of Islip, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

ARTICLE II. PROCUREMENT PROCEDURE

1. PROCUREMENT SUBJECT TO COMPETITIVE BIDDING. In order to determine if the procurement of goods or services is subject to competitive bidding, the Chairman or an authorized designee shall:
 - a. Make an initial determination as to whether the expenditure will be (i) more than \$35,000 for the performance of a public works contract (services, labor or construction) or (ii) more than \$20,000 for any purchase contract (commodities, materials, supplies or equipment).
 - b. Review the purchase request against prior year's' expenditures and shall make a good faith effort to determine whether it is known or can reasonably be expected that the aggregate purchases of a similar nature will exceed the dollar amounts set forth in paragraph (a) of this Section. If so, the procurement will be subject to competitive bidding.
2. DETERMINATION. If the procurement is not subject to competitive bidding, as determined in section (1) above, then prior to commencing any procurement of goods and services, the Chairman or an authorized designee shall prepare a written statement setting forth a determination that (a) competitive bidding is not required for such procurement, and, if applicable, (b) such procurement is not subject to the requirements of this Policy. Such written statements shall be maintained in a specially designated file at the Corporation offices and shall also be filed with the purchase order or contract of the goods or services.
3. PROCEDURES FOR THE PURCHASE OF GOODS UNDER \$20,000.
 - a. \$0.01 - \$500 May be purchase at the discretion of the Chairman or the authorized designee.
 - b. \$501 - \$3,000 Upon Corporation approval may be purchased from the vendor

providing the lowest quote after receiving and documenting at least three (3) verbal quotes.

- c. \$3,000 - \$19,999 Upon Corporation approval may be purchased from the vendor providing the lowest quote after receiving at least three (3) written, faxed, or e-mailed quotes.

4. PROCEDURES FOR THE PURCHASE OF PUBLIC WORKS OR SERVICES UNDER \$35,000.

- a. \$0.01 - \$1,000 May be purchased at the discretion of the Chairman or the authorized designee.
- b. \$1,001 - \$5,000 Upon Corporation approval may be purchased after receiving and documenting at least three (3) verbal quotes.
- c. \$5,001 - \$34,999 Upon Corporation approval may be purchased from the vendor providing the lowest quote after receiving at least three (3) written, faxed, or e-mailed quotes.

5. QUOTES.

- b. Verbal Quote. The documentation of a verbal quote shall include, at a minimum, the date, item or service desired, price quoted, name of vendor, name of vendor's representative, if any, delivery or service date.
- c. Written Quote. The Vendor should provide, at a minimum, the date, description of item or details of service, price quoted, name of vendor, contact information, delivery or service date.
- d. Award of Contract. Contracts shall be awarded to the lowest responsible vendor whose goods and/or services meet the specifications.

6. CIRCUMSTANCES JUSTIFYING AN AWARD TO OTHER THAN LOWEST QUOTE.

- a. Delivery or service requirements.
- b. Specification requirements.
- c. Quality.
- d. Past vendor performance.
- e. Unavailability of three (3) or more vendors who are able to provide a quote.
- f. It is in the best interests of the Corporation to consider only one vendor who has previous expertise with respect to the particular procurement.

When an award is made to a vendor who did not provide the lowest quote, the reason why it is in the best interests of the Agency must be set forth and justified in writing, by the Chairman or an authorized designee, and maintained in a specially designated file at the Corporation Offices and shall also be filed with the purchase order or contract of the goods or services.

ARTICLE III. EXCEPTIONS FROM BIDDING.

1. EMERGENCY. An emergency exists if the delay caused by soliciting quotes would endanger the health, welfare or property of the municipality or of the citizens. With approval of the Chairman, such emergency shall not be subject to competitive bidding or the procedures stated herein. The Chairman shall obtain a verbal quote, at a minimum, which shall be documented and shall also include a description of the facts giving rise to the emergency and that it meets the criteria set forth herein. Said documentation may also include the opinions of Counsel regarding the exception from bidding.
2. Professional Services. This category includes services which require special education and/or training, license to practice or are creative in nature. Examples include: lawyers, doctors, accountants, engineers, artists, etc. The Corporation may seek Requests for Proposals for such services. In its selection, the Corporation should consider cost, experience, expertise, reputation, staffing, location and suitability for the needs of the Corporation. The Chairman shall prepare, in writing, the basis for the selection and the description of the professional service. Said documentation may also include the opinions of Counsel regarding the exception from bidding.
3. SOLE SOURCES. In this situation, there is only one possible source from which to procure goods and/or services and it is shown that the item needed has unique benefits compared to other goods and/or services available in the marketplace; no other item provides substantially equivalent or similar benefits; and considering the benefits the cost is reasonable. The Corporation should adopt a resolution describing the goods and/or services and waiving the bidding requirements prior to procurement and should provide evidence that, as a matter of fact, there is no competition available. Said documentation may also include the opinions of Counsel regarding the exception from bidding.
4. TRUE LEASE. The Chairman shall obtain written quotes and shall prepare a cost benefit analysis of leasing versus purchasing. Said documentation may also include the opinions of Counsel regarding the exception from bidding.
5. INSURANCE. The Chairman shall, at a minimum, obtain several verbal quotes, as defined herein. An analysis regarding why a particular selection was made should be prepared and documented. Said documentation may also include the opinions of Counsel regarding the exception from bidding.

ARTICLE IV. MISCELLANEOUS.

1. The Corporation shall annually review this Policy.
2. The unintentional failure to comply with the provisions of this Policy an the applicable law shall not be grounds to void action taken or give rise to a cause of action against the Corporation or any director, officer, member or employee thereof.

This Policy was duly adopted by the EDC Board of Directors on _____.

January 29, 2015

WHEREAS, the Town of Islip Economic Development Corporation (the Corporation) is duly established under Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 974 of the State of New York, as amended; and

WHEREAS, the purpose of the Corporation is to promote and encourage economic development within the Town of Islip; and

WHEREAS, periodically, it is necessary that the Corporation participates in various conferences, conventions and educational schooling and/or requests mileage reimbursement for the use of personal vehicles; and

WHEREAS, Travel Authorization and Mileage Reimbursement guidelines have been adopted in the Town of Islip's Administrative Procedures Manual, Section 303; and

WHEREAS, as a recommended Governance Practice by the Authorities Budget Office, the Corporation wishes to adopt and adhere to the same guidelines as outlined in the Town of Islip's Administrative Procedures Manual, Section 303; and

NOW THEREFORE, on motion of
seconded by, , be it

RESOLVED, that the Chairman, or his designee, has authorized the Corporation to adopt and abide by the Travel Authorization and Mileage Reimbursement guidelines as outlined in the Town of Islip's Administrative Procedures Manual, Section 303, subject to approval of the Agreement by the Town Attorney as to form.

UPON a vote being taken the result was:

SUBJECT: MILEAGE ALLOWANCE AND TRAVEL AUTHORIZATION

1. PURPOSE. To record the policy of the Town of Islip regarding:

A. Mileage allowance for the use of personal vehicles, and

B. Travel authorization to attend conventions, conferences, etc.

1. MILEAGE ALLOWANCE. Effective July 17, 1980, mileage will be reimbursed in accordance with the rate established by the IRS. Reimbursement shall be granted only when the mileage is incurred in the conduct of official Town business in the normal discharge of duty, and after authorization for the use of a private vehicle has been granted by the Department Head

2. MILEAGE ALLOWANCE CLAIMS. The following claim forms must be completed before reimbursement for mileage incurred in a personal vehicle may be made:

a. Claim Voucher, Comptroller's Form No. 1. Claim Voucher, copy of which is attached to this section, shall be submitted through the normal chain of command to the Department Head at the end of each month, and should include mileage for that one month only. Claims must be submitted within 60 days of date of travel. Toll charges incurred may also be added to the Claim Voucher, provided receipts are attached. Signature of the Department Head in the Department Approval section of the Claim Voucher will indicate official approval of the claim.

b. Statement of Automobile Travel. This statement, copy of which is attached, shall be completed by the driver and attached to the Claim. A separate line shall be used for each trip. All items, date, travel from and to (citing specific street address); time out and in; reason; odometer readings (beginning and end), miles traveled; rate and amount claimed, shall be entered. The form will then be initialed by the employee's immediate Supervisor, who will verify the trips as listed.

After approval of the claim by the Department Head, the Claim Voucher and Statement of Automobile Travel shall be forwarded to the Town Comptroller for audit and payment.

NOTE: The mileage allowance is payable only for those trips for which expenses were actually incurred. If an employee is riding free as a passenger, or is being reimbursed from another source, a claim for the travel should not be submitted.

3. COMPUTATION OF MILEAGE.

a. Employees shall not receive mileage allowance when reporting to their normal place of duty whether it be for a regular shift or for overtime. Reimbursement shall be made for mileage incurred when traveling from their normal place of duty to field assignments.

b. Employees who are instructed to report directly to field assignments, without first reporting to their normal places of duty, shall receive mileage allowance if for the excess of what would have been incurred had they reported to their normal place of duty. Any other mileage incurred during the day shall be based upon actual authorized mileage traveled.

1. CONFERENCES, CONVENTIONS, SCHOOLS. Employees may be selected to attend a convention, conference, or a school if such attendance will contribute to the betterment of the municipal government. Authorization to attend must be approved by the Supervisor's Office, prior to such attendance. Requests for approval shall be submitted in writing by the Department Head to the Town Supervisor.

If brochures, announcements, or other literature pertaining to conferences, conventions, etc., are available, this material shall be attached to the request. Requests shall be made at least thirty (30) days in advance of the dates for which authorization is requested. When advance reservations are necessary, the request shall be submitted well in advance. Several names may be included on one request, but costs must include all the participants listed on the request.

When the request for travel authorization and attendance has been approved notification will be sent to the requestor. The approved request shall be retained by the employee until such time as a claim voucher is to be forwarded for reimbursement of actual expenses incurred. The original approved request shall be attached to the Claim Voucher, which shall be signed in the Department Approval section by the Department Head and submitted to the Comptroller for audit and payment.

a. PARTICIPANT'S REPORT. Within ten (10) days after attendance at a conference, convention, school, etc. the participant may be required to submit a brief report to the Department Head. The report shall include the major accomplishments of the event, the ways in which the employee and the Department have benefitted from attendance and recommendations for future participation.

b. REIMBURSEMENT FOR TRAVEL EXPENSES: The following criteria shall be applied to evaluate all claim vouchers submitted for reimbursement of expenses during travel:

(1) TRANSPORTATION: Expenses for transportation (air, rail) shall be accepted published rates from the point of origin to the point of destination, for coach or economy classes of transportation. Round trip fares shall be the priority rates to be reimbursed,

(2) ACCOMMODATIONS: Reimbursement for accommodations shall conform to the rates published in conference or travel literature for a single room. In all other cases, rates must be approved by the Comptroller prior to confirmation of reservations.

(3) MEALS: Meal expenses will be reimbursed on a per diem rate equal to \$50.00 per day. Meal expenses for overnight trips will be reimbursed at the rate of \$50.00 per day for each night based on the number of nights stayed (i.e., a 3-day 2-night trip would be reimbursed a maximum of \$100.00). Meal expenses for trips that are not overnight are not reimbursable without the approval of the appropriate Department Head. However, an employee on a one-day business trip shall, upon advance consultation and agreement with the applicable Department Head, be eligible for ONE meal if his/her WORK schedule (unless otherwise dictated by labor contracts) requires ten or more consecutive hours of work and travel. Expensible limits for individual meals are as follow:

- (a) Breakfast- \$10.00
- (b) Lunch- \$15.00
- (c) Dinner- \$25.00

Reimbursement for meals without a receipt will be one half of the prevailing rate.

2. TAX EXEMPTION: All expenditures for hotel occupancy by Town employees are tax exempt. When an employee's travel has been approved by the Supervisor, the Comptroller will send him/her a State of New York Tax Exemption Certificate which he/she shall complete and submit to the hotel when he/she registers. No reimbursement shall be made for hotel occupancy tax expenditures.

3. NON-TRAVEL MEAL ALLOWANCE: When performance of duties requires continuous time on the job thereby preventing the use of personal time for meal consumption, Elected Officials, the Deputy Supervisor, Commissioners, Department Heads, and those authorized in writing by Elected Officials, the Deputy Supervisor or Department Heads are permitted reimbursement at prevailing rates.

4. REQUEST FOR TRAVEL BY AUTOMOBILE. When an employee is selected to attend an out-of-state conference, convention or seminar, and he/she prefers to travel by automobile rather than by common carrier, he/she shall submit a written request to his/her Department Head, stating the reasons there for. If the Department Head approves the request, he/she shall forward it to the Supervisor for final approval. If final approval is granted, such approval shall be sent to the Town Comptroller.

A Town vehicle, if available, shall be furnished to the employee. An employee may use his/her personal vehicle only when a Town Vehicle is not available. In such case, the Comptroller shall limit reimbursement of travel expenditures to no more than those that would have been incurred by use of common carrier transportation.

January 29, 2015

WHEREAS, the current contract for auditing services for the Town of Islip Economic Development Corporation expired upon completion of the audit for the year ended December 31, 2013, and;

WHEREAS, Albrecht, Viggiano, Zureck & Co., P.C. has provided exceptional technical guidance and support to the Town of Islip Economic Development Corporation, and;

WHEREAS, it is desirous of the Town of Islip Economic Development Corporation to use Albrecht, Viggiano, Zureck & Co., P.C. as the Corporation's auditors to perform the audit of the Corporation for the year ended December 31, 2014.

NOW, THEREFORE, on a motion of Member _____,

Seconded by Member _____, be it

RESOLVED, that the Town of Islip Economic Development Corporation authorizes the Chairperson or designee to execute a one year contract with Albrecht, Viggiano, Zureck & Co., P.C. by mutual written consent for Auditing and Accounting Services for an amount not to exceed the sum of \$5,000.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Industrial Development Agency

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

William Mannix

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

January 29, 2015

Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the minutes from the meeting on January 13, 2015.
3. To consider the adoption of an Inducement/Authorizing Resolution between the Town of Islip Industrial Development Agency and C. Vignola Realty, LLC./Century Direct, LLC., located at 15 Enter Lane, Islandia.
4. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and SilverBack Realty, LLC/MultiDyne Electronics, Inc. located at 35 Hoffman Avenue, Hauppauge.
5. To consider any other business that may come before the Agency.



MEETING OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY

January 13, 2015

Meeting Minutes

1. The Meeting of the Town of Islip Industrial Development Agency was called to order on a motion by Councilman Flotteron and seconded by Councilman Cochrane. All members were present, said motion was approved unanimously.

Motions were presented to approve and adopt the following resolution on the January 13, 2015 IDA Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the minutes from the Meeting of the Members of the Town of Islip Industrial Development Agency on December 16, 2014. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman Anthony Senft, said resolution was approved unanimously.
3. To consider the adoption of an Inducement Resolution between of the Town of Islip Industrial Development Agency and Ruby Has, LLC located at 5 Inez Drive, Bay Shore, New York. On a motion by Councilman Flotteron and seconded by Councilman Cochrane, said resolution was approved unanimously.
4. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and 60 Hoffman, LLC/United Lighting Electrical Corp./Playaction, LLC 2013 Facility, located at 60 Hoffman Avenue, Hauppauge, New York. On a motion by Councilman Senft and seconded by Councilman Cochrane, said resolution was approved unanimously.
5. To consider the adoption of a Resolution authorizing a tenant lease between Hauppauge Office Park, LLC and Nicosia Enterprises, located at 888 and 898 Veterans Highway, Hauppauge, New York. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said resolution was approved unanimously.
6. To consider the adoption of a Resolution authorizing a tenant lease between Hauppauge Office Park, LLC and Amica Mutual Insurance, located at 888 and 898 Veterans Highway, Hauppauge, New York. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said resolution was approved unanimously.
7. To consider the adoption of a Resolution authorizing a tenant lease between Hauppauge Office Park, LLC and Urban Financial of America, LLC, located at 888 and 898 Veterans Memorial Highway, Hauppauge, New York. On a motion by Councilman Cochrane and seconded by Councilman Senft, said resolution was approved unanimously.

8. To consider the adoption of a Resolution appointing Officers of the Town of Islip Industrial Development Agency. On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Cochrane, said motion was approved unanimously.
9. To consider the adoption of a Resolution approving the 2015 meeting schedule of the Town of Islip Industrial Development Agency. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said motion was approved unanimously.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an Audit Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Steven J. Flotteron, John C. Cochrane, Jr. and Ronald Devine to that committee. On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Senft, said motion was approved unanimously.
11. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Finance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, Anthony S. Senft, Jr. and Eric Hofmeister to that committee. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said motion was approved unanimously.
12. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Governance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, John C. Cochrane, Jr., and Brad Hemingway to that committee. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said motion was approved unanimously.
13. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Code of Ethics in compliance with the Public Authority Accountability Act ("PAAA") and to appoint the Board of Ethics of the Town of Islip as its Ethics Officer, On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Cochrane, said motion was approved unanimously.
14. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an Investment Policy in compliance with the Public Authority Accountability Act ("PAAA") which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said motion was approved unanimously.

15. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Procurement Policy in compliance with the Policy Authority in compliance with the Public Authority Accountability Act ("PAAA") which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency. On a motion by Councilman Flotteron and seconded by Councilman Senft, said motion was unanimously approved.
16. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to enter into a contract with Ellen Colozzo, Principal of E.C. Consulting Services, Inc. for the period of January 1, 2015 through December 31, 2015, to manage and oversee the collection and distribution of PILOT monies in accordance with proscribed procedures, and to collect data for eventual submittal. The compensation for said contract will be set \$45.00 per hour and be limited to \$4,000.00 annually. On a motion by Councilman Cochrane and seconded by Councilman Senft, said motion was approved unanimously approved.
17. To consider a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt the Travel Authorization and Mileage Reimbursement guidelines as stated in the Town of Islip Administrative Procedures manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Flotteron, said motion was unanimously approved.
18. To consider the adoption of a Resolution to authorize the Town of Islip Industrial Development Agency to execute a one year extension contract with Albrecht, Viggiano, Zureck & Co., to perform the audit for the year ended December 31, 2014. On a motion by Councilman Cochrane and seconded by Councilwoman Bergin Weichbrodt, said motion was unanimously approved.
19. To consider any other business that may come before the Agency. Meeting adjourned by Councilman Senft and seconded by Councilman Bergin Weichbrodt.

Date: January 29, 2015

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at Islip Town Hall, 655 Main Street, Islip, New York on the 29th day of January, 2015, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to acquisition of title to a certain industrial development facility more particularly described below (C. Vignola Realty, LLC/Century Direct, LLC 2015 Facility) and the leasing of the facility to C. Vignola Realty, LLC for further subleasing to Century Direct, LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ACQUISITION, RENOVATION AND EQUIPPING OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE APPOINTMENT OF C. VIGNOLA REALTY, LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF C. VIGNOLA REALTY, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND CENTURY DIRECT, LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF CENTURY DIRECT, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING AN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS AND MAKING CERTAIN FINDINGS AND DETERMINATIONS

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as may be amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”), was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, Century Direct, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Century Direct, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Applicant**” and the “**Sublessee**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 3.3 acre parcel of land located at 15 Enter Lane, Islandia, New York (the “**Land**”) and the renovation and equipping thereon of an approximately 85,000 square foot building, together with the acquisition, installation and equipping of improvements, structures and other related facilities attached to the Land (the “**Improvements**”) and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility will be leased by the Agency to C. Vignola Realty, LLC, a limited liability company organized and existing under the laws of the State of New York (the “**Company**”), and (b) the Agency’s assistance with the renovation of the Company Facility and the acquisition and installation of certain equipment and personal property including, but not limited to, computers, printers, presses (the “**Equipment**”), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment are collectively referred to herein as the “**Facility**”), and which Facility is to be used by the Sublessee in its business in the provision of commercial printing, mailing services, data management and computer services, including the following as they relate to the appointment of the Company and the Sublessee as agents of the Agency pursuant to Section 7 hereof with respect to the

acquisition, renovation and equipping of such Facility, whether or not any materials or supplies described below are incorporated into or become an integral part of such Facility: (i) all purchases, leases, rentals and other uses of tools, machinery and equipment in connection with the acquisition, renovation and equipping of the Facility, (ii) all purchases, rentals, uses or consumption of supplies, materials and services of every kind and description used in connection with the acquisition, renovation and equipping of the Facility, and (iii) all purchases, leases, rentals and uses of equipment, machinery and other tangible personal property (including installation costs with respect thereto) installed or placed in, upon or under such Facility; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements pursuant to a certain Company Lease Agreement, dated as of January 1, 2015 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will sublease and lease the Company Facility to the Company pursuant to a certain Lease Agreement, dated as of January 1, 2015 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Company; and

WHEREAS, the Agency will lease the Equipment to the Sublessee pursuant to a certain Equipment Lease Agreement, dated as of January 1, 2015 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Equipment Lease Agreement**”), by and between the Agency and the Sublessee; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company consistent with the policies of the Agency, in the form of (i) exemptions from sales and use taxes in an amount not to exceed \$180,000 in connection with the purchase or lease of equipment, building materials, services or other personal property, (ii) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$5,000,000 but not to exceed \$5,500,000 in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit C hereof), consistent with the policies of the Agency; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, a public hearing (the “**Hearing**”) was held and notice of the Hearing was given and such notice (together with proof of publication) together with the minutes of the Hearing are in substantially in the form annexed hereto as Exhibits A and B respectively; and

WHEREAS, in order to define the Company and the Sublessee's obligations regarding payments in-lieu-of-taxes with respect to the Facility, the Agency, the Company and the Sublessee will enter into a certain Payment-in-Lieu-of-Tax Agreement, dated as of January 1, 2015 or such date as may be determined by the Agency and counsel to the Agency (the "**PILOT Agreement**"), pursuant to which the Company and the Sublessee will make payments in lieu of taxes on the Facility; and

WHEREAS, in connection with the leasing and the subleasing of the Facility, the Agency, the Company and the Sublessee will enter into a certain Recapture Agreement, dated as of January 1, 2015 or such date as may be determined by the Agency and counsel to the Agency (the "**Recapture Agreement**"), among the Agency, the Company and the Sublessee; and

WHEREAS, as security for a loan or loans (as such term is defined in the Lease Agreement), the Agency and the Company will execute and deliver to a lender not yet determined (collectively, the "**Lender**"), a mortgage or mortgages, and such other loan documents satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, renovation and equipping of the Facility (collectively, the "**Loan Documents**"); and

WHEREAS, the Agency has given due consideration to the application of the Company and the Sublessee and to representations by the Company and the Sublessee that the proposed transfer of a leasehold interest or a fee title interest is either an inducement to the Company and/or the Sublessee to maintain and expand the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company and the Sublessee in their respective industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "**SEQR Act**" or "**SEQR**"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "**Questionnaire**") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company and the Sublessee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the transfer of leasehold title to the Company Facility and title to the Equipment (as such term is defined in the Lease Agreement); and

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. Based upon the Environmental Assessment Form completed by the Company and the Sublessee and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, renovation, equipping and operation of the Facility is an “unlisted” action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a “significant effect” on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.

(b) The Facility will preserve the public purposes of the Act by increasing the number of private sector jobs in the Town of Islip. The Company and the Sublessee have represented to the Agency that they will create or maintain 282 full-time employees within the first year of completion and 312 full-time employees within the second year upon completion.

(c) The Facility constitutes a “project”, as such term is defined in the Act.

(d) The acquisition, renovation and equipping of the Company Facility, the leasing of the Company Facility to the Company, the subleasing of the Company Facility by the Company to the Sublessee, the acquisition and installation of the Equipment and the leasing of the Equipment to the Sublessee will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.

(e) The acquisition, renovation and equipping of the Facility by the Agency is reasonably necessary to induce the Company and the Sublessee to maintain and expand their respective business operations in the State of New York.

(f) Based upon representations of the Company, the Sublessee and counsel to the Company and counsel to the Sublessee, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.

(g) It is desirable and in the public interest for the Agency to lease the Company Facility to the Company and the Equipment to the Sublessee; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency leases the Company Facility to the Company; and

(j) The Equipment Lease Agreement will be an effective instrument whereby the Agency leases the Equipment to the Sublessee; and

(k) The PILOT Agreement will be an effective instrument whereby the Agency, the Company and the Sublessee set forth the terms and conditions of their agreement regarding the Company's and the Sublessee's payments-in-lieu-of real property taxes; and

(l) The Recapture Agreement will be an effective instrument whereby the Agency, the Company and the Sublessee agree to provide for the obligations of the Company and the Sublessee under the Transaction Documents (as defined in the Lease Agreement) and describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company and the Sublessee; and

(m) The Environmental Compliance and Indemnification Agreement, dated as of January 1, 2015 or such other date as may be determined by the Agency and counsel to the Agency (the "**Environmental Compliance and Indemnification Agreement**"), by and among the Agency, the Company and the Sublessee will be an effective instrument whereby the Company and the Sublessee agree to comply with all Environmental Laws (as defined therein) applicable to the Facility and will indemnify and hold harmless the Agency for all liability under all such Environmental Laws; and

(n) The Agency Compliance Agreement, dated as of January 1, 2015 or such other date as may be determined by the Agency and counsel to the Agency (the "**Agency Compliance Agreement**"), between the Agency and the Sublessee will be an effective instrument whereby the Sublessee will provide certain assurances to the Agency with respect to the Sublease Agreement.

(o) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Company agree to secure the Loan made to the Company by the Lender.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) lease the Company Facility to the Company pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) lease the Equipment to the Sublessee pursuant to the Equipment Lease Agreement, (vi) execute, deliver and perform the Equipment Lease Agreement, (vii) execute, deliver and perform the PILOT Agreement, (viii) execute, deliver and perform the Recapture Agreement, (ix) execute and deliver the Environmental Compliance and Indemnification Agreement, (x) execute and deliver the Agency Compliance Agreement, and (xi) (vii) grant the mortgage on and security interest and assignment of leases and rents, in and to the Facility pursuant to the Loan Documents; (viii) execute, deliver and perform the Loan Documents to which the Agency is a party; and (ix) execute, deliver and perform any future loan documents, to which the Agency is a party, in connection with any future refinancing or

permanent financing of the costs of acquiring, constructing and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 4. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, the personal property described in Exhibit A to the Equipment Lease Agreement and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed. The Agency is hereby further authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, renovating and equipping the Facility and any future Loan Documents in connection with any future refinancing or permanent financing of such costs of acquiring, renovating and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 5. The form and substance of the Company Lease Agreement, the Lease Agreement, the PILOT Agreement, the Recapture Agreement, the Environmental Compliance and Indemnification Agreement and the Loan Documents to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated) are hereby approved.

Section 6. Subject to the provisions of this resolution, the Company and the Sublessee are herewith and hereby appointed the agents of the Agency to acquire, renovate equip the Facility. The Company and the Sublessee are hereby empowered to delegate their respective status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company and the Sublessee may choose in order to acquire, renovate and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company and the Sublessee as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company and the Sublessee, as agents of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company and the Sublessee of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company and the Sublessee shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company and the Sublessee, as agent of the Agency. The aforesaid appointment of the Company and the Sublessee as agents of the Agency to acquire, renovate and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company has received exemptions from sales and use taxes in an amount not to exceed \$180,000 in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company and/or the Sublessee if such activities and improvements are not completed by such time. The aforesaid appointment of the Company and the Sublessee is

subject to the completion of the transaction and the execution of the documents contemplated by this resolution.

Section 7. The Company and the Sublessee hereby agree to comply with Section 875 of the Act. The Company and the Sublessee further agree that the exemption of sales and use tax provided pursuant to the Act and the appointment of the Company and the Sublessee as agents of the Agency pursuant to this Authorizing Resolution is subject to termination and recapture of benefits pursuant to Section 875 of the Act and the Recapture Agreement.

Section 8. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company in connection with the acquisition, construction and equipping of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$5,000,000 but not to exceed \$5,500,000 in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping of the Facility, (ii) exemptions from sales and use taxes in connection with the purchase or lease of equipment, building materials, services or other personal property in an amount not to exceed \$180,000, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit C hereof), consistent with the policies of the Agency.

Section 9. The Chairman, Vice Chairman, Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement, the Equipment Lease Agreement, the PILOT Agreement, the Recapture Agreement, the Environmental Compliance and Indemnification Agreement, the Agency Compliance Agreement and the Loan Documents to which the Agency is a party, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, Vice Chairman, Executive Director or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “**Agency Documents**”). The execution thereof by the Chairman, Vice Chairman, Executive Director or any member of the Agency shall constitute conclusive evidence of such approval.

Section 10. The Chairman, Vice Chairman, Executive Director or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 11. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes

of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 12. Any expenses incurred by the Agency with respect to the Facility shall be paid by the Company and/or the Sublessee. By acceptance hereof, the Company and the Sublessee agree to pay such expenses and further agrees to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 13. This resolution shall take effect immediately.

ADOPTED: January 29, 2015

ACCEPTED: _____ 2015

C. VIGNOLA REALTY, LLC

By: _____
Name:
Title:

CENTURY DIRECT, LLC

By: _____
Name:
Title:

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “Agency”), including the resolutions contained therein, held on the 29th day of January, 2015, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 29th day of January, 2015.

By: _____
Assistant Secretary

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency on the 12th day of January, 2015, at 11:00 a.m., local time, at Mailmen, Inc. located at 15 Enter Lane, Village of Islandia, New York in connection with the following matters:

Century Direct, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Century Direct, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Applicant**” and the “**Sublessee**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 3.3 acre parcel of land located at 15 Enter Lane, Islandia, New York (the “**Land**”) and the renovation and equipping thereon of an approximately 85,000 square foot building, together with the acquisition, installation and equipping of improvements, structures and other related facilities attached to the Land (the “**Improvements**”) and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility will be leased by the Agency to C. Vignola Realty, LLC, a limited liability company organized and existing under the laws of the State of New York (the “**Company**”), and (b) the Agency’s assistance with the renovation of the Company Facility and the acquisition and installation of certain equipment and personal property including, but not limited to, a conveyor system, warehouse racking, hi-lo and fork lifts (the “**Equipment**”), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment are collectively referred to herein as the “**Facility**”), and which Facility is to be used by the Sublessee in its business as a commercial printer, mailing services, data management and computer services. The Company Facility will be owned by the Company. The Equipment will be owned by the Sublessee.

The Agency will acquire a leasehold interest in the Company Facility and a fee interest on the Equipment and will lease the Company Facility to the Company for further sublease to the Sublessee and will lease the Equipment to the Sublessee. The Agency contemplates that it will provide financial assistance to the Company and the Sublessee in the form of exemptions from sales and use taxes in connection with the renovation and equipping of the Facility, exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing or permanent financing of the Facility and abatement of real property taxes, all consistent with the policies of the Agency.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company and the Sublessee or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company and the Sublessee with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: December 31, 2014

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: William G. Mannix

Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON JANUARY 12, 2015 at 11:00 A.M.

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY (CENTURY DIRECT, LLC 2015 FACILITY)

1. William G. Mannix, Executive Director of the Town of Islip Industrial Development Agency (the “Agency”) called the hearing to order.
2. William G. Mannix then appointed himself the hearing officer of the Agency, to record the minutes of the hearing.
3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Century Direct, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Century Direct, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Applicant**” and the “**Sublessee**”), has applied to the Agency to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 3.3 acre parcel of land located at 15 Enter Lane, Islandia, New York (the “**Land**”) and the renovation and equipping thereon of an approximately 85,000 square foot building, together with the acquisition, installation and equipping of improvements, structures and other related facilities attached to the Land (the “**Improvements**”) and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility will be leased by the Agency to C. Vignola Realty, LLC, a limited liability company organized and existing under the laws of the State of New York (the “**Company**”), and (b) the Agency’s assistance with the renovation of the Company Facility and the acquisition and installation of certain equipment and personal property including, but not limited to, a conveyor system, warehouse racking, hi-lo and fork lifts (the “**Equipment**”), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment are collectively referred to herein as the “**Facility**”), and which Facility is to be used by the Sublessee in its business as a commercial printer, mailing services, data management and computer services. The Company Facility will be

owned by the Company. The Equipment will be owned by the Sublessee.

The Agency will acquire a leasehold interest in the Company Facility and a fee interest on the Equipment and will lease the Company Facility to the Company for further sublease to the Sublessee and will lease the Equipment to the Sublessee. The Agency contemplates that it will provide financial assistance to the Company and the Sublessee in the form of exemptions from sales and use taxes in connection with the renovation and equipping of the Facility, exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing or permanent financing of the Facility and abatement of real property taxes, all consistent with the policies of the Agency.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at _____ a.m.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on January 12, 2015, at 11:00 a.m., local time, at Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of January 12, 2015.

Assistant Secretary

EXHIBIT C

Form of Proposed PILOT Benefits

Formula for payments-in-lieu-of-taxes: Town of Islip, Hauppauge School District, Suffolk County and Appropriate Special Districts, the proposed PILOT Benefits do not provide for an abatement of the Village of Islandia Real Property taxes

PILOT for Century Direct (15 Enter Lane)

Payment Formula 15 year abatement, starting at 60% years 1-4, increasing 5% thereafter

Tax Year

GENERAL/SCHOOL TAXES

2015/2016	100% normal tax on \$208,000
2016/2017	100% normal tax on \$208,000
2017/2018	100% normal tax on \$208,000
2018/2019	100% normal tax on \$208,000
2019/2020	100% normal tax on \$234,000
2020/2021	100% normal tax on \$260,000
2021/2022	100% normal tax on \$286,000
2022/2023	100% normal tax on \$312,000
2023/2024	100% normal tax on \$338,000
2024/2025	100% normal tax on \$364,000
2025/2026	100% normal tax on \$416,000
2027/2028	100% normal tax on \$442,000
2028/2029	100% normal tax on \$468,000
2029/2030	100% normal tax on \$494,000
2030/2031	100% normal tax on \$520,000
and thereafter	

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING SILVERBACK REALTY LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF SILVERBACK REALTY LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AND MULTIDYNE ELECTRONICS, INC., A NEW YORK BUSINESS CORPORATION, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF MULTIDYNE ELECTRONICS, INC. AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING THE FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Silverback Realty LLC, a New York limited liability company on behalf of itself and/or the principals of Silverback Realty LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), and Multidyne Electronics, Inc., a New York business corporation, on behalf of itself and/or the principals of Multidyne Electronics, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Sublessee**"), have applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 1.3 acre parcel of land located at 35 Hoffman Avenue, Hauppauge, New York 11788 (the "**Land**"), the renovation of an approximately 19,960 square foot building located thereon (the "**Improvements**") and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the "**Facility Equipment**"; and, together with the Land and the Improvements, the "**Company Facility**"), which Company Facility is to be leased and subleased by the Agency to the Company and further subleased by the Company to the Sublessee and (b) the acquisition and installation of certain equipment and personal property (the "**Equipment**"), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment are collectively referred to herein as the "**Facility**"), and which Facility is to be used by the Sublessee for its primary use in the high-tech manufacture, design and warehousing of fiber optic communication equipment for the broadcast, cinema and professional AV industries, including the following as they relate to the appointment of the Company and the Sublessee as agent(s) of the Agency with respect to the acquisition, renovation and equipping of such Facility, whether or not any materials or supplies described below are incorporated into or become an integral part of such Facility: (i) all purchases, leases, rentals and other uses of tools, machinery and equipment in connection with the acquisition, renovation and equipping of the Facility, (ii) all purchases, rentals, uses or consumption of supplies, materials and services of every kind and description used in connection with the acquisition, renovation and equipping of the Facility, and (iii) all purchases, leases, rentals and uses of equipment, machinery and other tangible personal property (including installation costs with respect thereto) installed or placed in, upon or under such Facility; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and Improvements and a fee interest in the Facility Equipment and the Equipment and will lease and sublease the Company Facility to the Company for further sublease by the Company to the Sublessee and will lease the Equipment to the Sublessee, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee consistent with the policies of the Agency, in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing the principal amount presently estimated to be \$1,831,500 but not to exceed \$2,200,000 in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$50,000, in connection with the purchase or lease of equipment, building materials, services or other personal property, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit C hereof), consistent with the policies of the Agency; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and the Sublessee and to representations by the Company and the Sublessee that the proposed transaction is either an inducement to the Company and/or the Sublessee to maintain and expand the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company and the Sublessee in their respective industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "**SEQR Act**" or "**SEQR**"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the

Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and the Sublessee and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, renovation, equipping and operation of the Facility is an “unlisted” action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a “significant effect” on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition, renovation and equipping of the Facility by the Agency, the leasing of the Company Facility to the Company, the subleasing thereof to the Sublessee, the leasing of the Equipment to the Sublessee and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, renovate and equip the Facility, (ii) lease the Company Facility to the Company, and (iii) lease the Equipment to the Sublessee.

Section 4. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company and the Sublessee in connection with the acquisition, renovation and equipping of the Facility: (i) exemptions from mortgage recording taxes for one or more mortgages securing the principal amount presently estimated to be \$1,831,500 but not to exceed \$2,200,000 in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$50,000, in connection with the purchase or lease of equipment, building materials, services or other personal property, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit C hereof), consistent with the policies of the Agency.

Section 5. The Company and the Sublessee hereby agree to comply with Section 875 of the Act. The Company and the Sublessee further agree that the exemption of sales and use tax provided pursuant to the Act and the appointment of the Company and the Sublessee as agents of the Agency pursuant to the transactions contemplated by this resolution is subject to termination and recapture of benefits pursuant to Section 875 of the Act and a recapture agreement.

Section 6. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 7. The Chairman, Executive Director, counsel to the Agency and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company and the Sublessee, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 8. Any expenses incurred by the Agency with respect to the Facility shall be paid by the Company and/or the Sublessee. By acceptance hereof, the Company and the Sublessee agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 9. This resolution shall take effect immediately.

ADOPTED: January 27, 2015

ACCEPTED: _____ 2015

SILVERBACK REALTY LLC

By: _____
Name:
Title:

ACCEPTED: _____ 2015

MULTIDYNE ELECTRONICS, INC.

By: _____
Name:
Title:

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “Agency”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on January 27, 2015, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Agreement and the Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of January 29, 2015.

Assistant Secretary

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency on the ____ day of _____, 2015, at _____ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Silverback Realty LLC, a New York limited liability company on behalf of itself and/or the principals of Silverback Realty LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), and Multidyne Electronics, Inc., a New York business corporation, on behalf of itself and/or the principals of Multidyne Electronics, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Sublessee**"), have applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 1.3 acre parcel of land located at 35 Hoffman Avenue, Hauppauge, New York 11788 (the "**Land**"), the renovation of an approximately 19,960 square foot building located thereon (the "**Improvements**") and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the "**Facility Equipment**"; and, together with the Land and the Improvements, the "**Company Facility**"), which Company Facility is to be leased and subleased by the Agency to the Company and further subleased by the Company to the Sublessee and (b) the acquisition and installation of certain equipment and personal property (the "**Equipment**"), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment are collectively referred to herein as the "**Facility**"), and which Facility is to be used by the Sublessee for its primary use in the high-tech manufacture, design and warehousing of fiber optic communication equipment for the broadcast, cinema and professional AV industries. The Company Facility will be initially owned, operated and/or managed by the Company, and the Equipment will be initially owned, operated and/or managed by the Sublessee.

The Agency will acquire a leasehold interest in the Land and Improvements and a fee interest in the Facility Equipment and the Equipment, lease and sublease the Company Facility to the Company for further sublease by the Company to the Sublessee and lease the Equipment to the Sublessee. The Agency contemplates that it will provide financial assistance to the Company and the Sublessee in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes in connection with the renovation and equipping of the Facility and abatement of real property taxes consistent with the policies of the Agency.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company and the Sublessee or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company and the Sublessee with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: _____, 2015

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: William G. Mannix
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON
_____, 2015

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
(Silverback Realty LLC/Multidyne Electronics, Inc. 2015 Facility)

1. William G. Mannix, Executive Director of the Town of Islip Industrial Development Agency (the "**Agency**") called the hearing to order.
2. William G. Mannix then appointed himself the hearing officer of the Agency, to record the minutes of the hearing.
3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Silverback Realty LLC, a New York limited liability company on behalf of itself and/or the principals of Silverback Realty LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), and Multidyne Electronics, Inc., a New York business corporation, on behalf of itself and/or the principals of Multidyne Electronics, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Sublessee**"), have applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 1.3 acre parcel of land located at 35 Hoffman Avenue, Hauppauge, New York 11788 (the "**Land**"), the renovation of an approximately 19,960 square foot building located thereon (the "**Improvements**") and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the "**Facility Equipment**"; and, together with the Land and the Improvements, the "**Company Facility**"), which Company Facility is to be leased and subleased by the Agency to the Company and further subleased by the Company to the Sublessee and (b) the acquisition and installation of certain equipment and personal property (the "**Equipment**"), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment are collectively referred to herein as the "**Facility**"), and which Facility is to be used by the Sublessee for its primary use in the high-tech manufacture, design and warehousing of fiber optic communication equipment for the broadcast, cinema and professional AV industries. The Company Facility will be initially owned, operated and/or managed by the Company, and the Equipment will be initially owned, operated and/or managed by the Sublessee.

The Agency will acquire a leasehold interest in the Land and Improvements and a fee interest in the Facility Equipment and the Equipment, lease and sublease the Company Facility to the Company for further sublease by the Company to the Sublessee and lease the Equipment to the Sublessee. The Agency contemplates that it will provide financial assistance to the Company and the Sublessee in the form of exemptions from mortgage

recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes in connection with the renovation and equipping of the Facility and abatement of real property taxes consistent with the policies of the Agency.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at [_____].

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on _____, 2015, at _____ a.m., local time, at Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of _____, 2015.

Assistant Secretary

EXHIBIT C

Form of Proposed PILOT Benefits

Formula for payments-in-lieu-of-taxes: Town of Islip, (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Hauppauge School District, Suffolk County and Appropriate Special Districts

Definitions

Full Taxable Assessed Value = \$235,000

Y = increase in assessment above X resulting from the acquisition, renovation and equipping of the Facility.

Normal Tax Due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located) which are or may be imposed for special improvements or special district improvements, that the Company and/or Sublessee would pay without exemption.

Payment Formula

Tax Year

2015/2016	100% Normal Tax Due on \$94,000.00
2016/2017	100% Normal Tax Due on \$105,750.00
2017/2018	100% Normal Tax Due on \$117,500.00
2018/2019	100% Normal Tax Due on \$129,250.00
2019/2020	100% Normal Tax Due on \$141,000.00
2020/2021	100% Normal Tax Due on \$152,750.00
2021/2022	100% Normal Tax Due on \$164,500.00
2022/2023	100% Normal Tax Due on \$176,250.00
2023/2024	100% Normal Tax Due on \$188,000.00
2024/2025	100% Normal Tax Due on \$199,750.00
2025/2026	100% Normal Tax Due on \$211,500.00
2026/2027	100% Normal Tax Due on \$223,250.00
2027/2028 and thereafter	100% Normal Tax Due on Full Taxable Assessed Value

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to consider amending the Town of Islip Uniform Traffic Code

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Peter Kletchka

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN of ISLIP

**SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

The attached resolution lists various Traffic Control Devices recommended by the Traffic Safety Division.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub A, Number _____, of Town of Islip 617
Check List, an environmental review is required.

___x___ No under Section II, Sub A, Number 6, of Town of Islip 617
Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date

 1/15/15

On a motion of Councilperson _____, seconded by
Councilperson _____ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as
follows:

**SCHEDULE I
SCHOOL SPEED LIMITS
ADD**

NAME OF STREET	SPEED LIMIT (mph)	LOCATION
Hubbard Street (BSR)	20	From Rhodes Avenue to Third Avenue
Rhodes Avenue (BSR)	20	From Brook Street to Second Avenue

**SCHEDULE J
PARKING, STOPPING AND STANDING REGULATIONS
ADD**

LOCATION	REGULATION	HOURS/DAYS
Cleveland Avenue/West From South Fehr Street to South Third Street (EDG)	No standing	

**SCHEDULE L
TOWN PARKING LOTS
AMEND TO READ**

LOCATION	REGULATION	HOURS/DAYS
Brentwood Recreation Center, Third Avenue (Brentwood Parking Lot No. 2) (BWD)	Handicapped Parking, Fire Zone, <u>"Town of Islip Employees Only"</u> <u>as posted</u>	

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: HUBBARD STREET, BAY SHORE

REGULATION: None

REQUESTED BY: Bay Shore School District

RECOMMENDATION: Post school speed limit signs from Rhodes Avenue to Third Avenue

BRIEF JUSTIFICATION: To reduce overall speed in the vicinity of the Bay Shore School grounds for safety of school children

LOCATION: RHODES AVENUE, BAY SHORE

REGULATION: None

REQUESTED BY: Bay Shore School District

RECOMMENDATION: Post school speed limit signs from Brook Street to Second Avenue

BRIEF JUSTIFICATION: To reduce overall speed in the vicinity of the Bay Shore School grounds for safety of school children

LOCATION: CLEVELAND AVENUE/WEST, EDGEWOOD

REGULATION: None

REQUESTED BY: Resident

RECOMMENDATION: Post "No Standing" signs from South Fehr Street to South Third Street

BRIEF JUSTIFICATION: To eliminate parking along side the driveways to provide greater visibility for exiting motorists

LOCATION: BRENTWOOD RECREATION CENTER, THIRD AVENUE (PARKING LOT. NO. 2), BRENTWOOD

REGULATION: Existing

REQUESTED BY: Town of Islip

RECOMMENDATION: Post Town of Islip Employees Only signs

BRIEF JUSTIFICATION: Update Town Traffic Code Book to reflect existing field conditions

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of a donation from Quintal Contracting Corp. of ten (10), 6-7 foot tall spruce/fir mix of trees to be planted on the grounds at Brookwood Hall campus

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.*

By this resolution, the Town Board authorizes the Supervisor to accept a donation of ten(10), 6-7 foot tall spruce/fir mix of trees to be planted on the grounds at Brookwood Hall campus, located at 50 Irish Lane, East Islip. The Quintal Contracting Corp is donating the trees to help replenish some of the trees lost during Hurricane Sandy. The donation is inclusive of all materials/labor. The value of the donation is \$3,500.00.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Islip Town

Site or location affected by resolution: Brookwood Hall Campus, 50 Irish Lane, East Islip

Cost: No cost to the Town of Islip

Budget Line: N/A

Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

Yes under Section I, Sub. A, Number of Town of Islip 617 Check List, an
Environmental review is required.

 X No under section II, Sub., Number of Town of Islip 617 Check List, no
Environmental review is required.


Signature of Commissioner/Department Head Sponsor:


Date:

Kerry S. Bassett, Commissioner

January 29, 2015

Resolution # _____

WHEREAS, Quintal Contracting Corp wishes to donate ten (10) 6-7 foot spruce/fir mix of trees; and

WHEREAS, the trees are to be planted on the grounds at Brookwood Hall Campus, located at 50 Irish Lane, East Islip, NY; and

WHEREAS, the Quintal Contracting Corp is donating said trees to help replenish some of the trees lost during Hurricane Sandy; and

WHEREAS, the donation is inclusive of all materials/labor; and

WHEREAS, the value of the donation is \$3,500.00; and

NOW, THEREFORE on a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor, is hereby authorized to accept a donation of ten(10) 6-7 foot spruce/fir mix of trees, valued at \$3,500.00 from Quintal Contracting Corporation to be planted on the grounds at Brookwood Hall Campus, located at 50 Irish Lane, East Islip, NY and said donation is inclusive of all materials/labor.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to apply for and accept funding from the Suffolk County Office for the Aging (SCOFA) for the continued provision of a Nutrition Program in which it will provide home delivered meals to senior citizen residents of the Town of Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.* By this resolution, the Town Board authorizes the Supervisor to apply for and enter into an agreement with the Suffolk County Office for the Aging (SCOFA) for the purpose of providing continued funding for a Nutrition Program as set forth by Title III of the Older Americans Act to senior citizen residents of the Town of Islip in the amount of \$392,963 for the period of January 1, 2015 through December 31, 2015. The Town of Islip has entered into similar agreements with SCOFA for the past several years.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Town of Islip senior citizen residents
2. **Site or location affected by resolution:** Town of Islip
3. **Cost:** \$393,527
4. **Budget Line:** Partial A7621, Partial A7622
5. **Budget Line Name(s):** Senior Citizens, Nutritional Food for the Elderly
6. **Amount and Source of outside funding:** Approx. \$ 392,963 SCOFA
\$40,000 Participant Donations

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

☐ **Yes** Under Section I, Sub. A, Number _____ of Town of Islip 617 Check List, an environmental review is required.

☒ **No** Under Section II, Sub. _____ Number _____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:


Kerry S. Bassett, Commissioner

1/14/15

WHEREAS, it is in the best interest of the senior citizen residents of the Town of Islip to continue to make available to them a Nutrition Program, which provides them with one-third (1/3) of the Recommended Dietary Allowance in an effort to improve, maintain or delay the decline of their nutritional status and to remain independent in their own homes and communities; and

WHEREAS, the Suffolk County Office for the Aging (herein SCOFA) wishes for the Town of Islip to apply for and accept funding from SCOFA for the continued provision of the Nutrition Program as set forth in Title III of the Older Americans Act, in which the Town of Islip will provide congregate and home delivered meals to senior citizen residents of the Town of Islip; and

WHEREAS, the Town of Islip shall be reimbursed by SCOFA approximately \$392,963 with an individual congregate reimbursement rate of \$5.32 per meal and an individual homebound reimbursement rate of \$5.95 per meal for the period of January 1, 2015 through December 31, 2015 with a *one (1) year extension* to be determined at the County's option; and

NOW, THEREFORE, on motion of Councilperson

seconded by Councilperson _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to apply for and accept funding from SCOFA for the continued provision of a Nutrition Program as set forth by Title III of the Older Americans Act, in which the Town of Islip will provide congregate and home delivered meals to senior citizen residents of the Town of Islip; and be it also

RESOLVED, SCOFA will reimburse the Town of Islip approximately \$392,963 with an individual congregate reimbursement rate of \$5.32 per meal and an individual homebound reimbursement rate of \$5.95 for the period of January 1, 2015 through December 31, 2015 with a *one (1) year extension* to be determined at the County's option; and be it also

RESOLVED, that the Supervisor is hereby authorized to execute a grant application, and any other necessary documentation thereto, seeking a grant from SCOFA, to fund a supplemental Nutrition Program in the Town of Islip; and be it also

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the application and grants.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into various agreements for programs to be held throughout the Town of Islip to be funded by either registration fees or grant funds

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Kerry Bassett

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

1-29-15

<u>Name</u>	<u>Program</u>	<u>Location</u>	<u>Dept.</u>
1. Ballet Long Island, Inc.	Dance Instruction	The Ballet Center 1863 Pond Road, Suites 8 & 9 Ronkonkoma	Rec
2. Michelle Minieri Cordingly	Horseback Riding Instruction	Minieri's Parkview Riding Center 989 Connetquot Avenue Central Islip	Rec

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board and if any similar resolutions have previously been passed or denied by the Board.

The resolution authorizes the Supervisor to enter into an agreement with Michelle Minieri Cordingly of Minieri's Parkview Riding Center to provide two Horseback Riding Instruction Programs at Minieri's Parkview Riding Center, 989 Connetquot Avenue, Central Islip, New York 11722. The winter program consists of nine sessions between February 12 and March 22, 2015 and the spring program consists of nine sessions between April 9 and May 24, 2014. The registration fee is \$150.00 per session for each resident registrant and \$187.50 for each non -- resident registrant. The minimum registration per class is one registrant and the maximum registration per class is six registrants, with a total number of six (6) classes per program. Total minimum revenue is \$150.00 and the maximum revenue is \$20,250.00. Compensation for said services will be 80% of total monies collected for an amount not to exceed \$16,200.00, payable in two payments. The first is payable after March 22, 2015 and the second is payable after May 24, 2015. A similar resolution was passed for Michelle Minieri Cordingly by the Town Board in 2014.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Michelle Minieri Cordingly

Site or location effected by resolution: Minieri's Parkview Riding Center, 989 Connetquot Ave., Central Islip, New York

Cost: No cost to the Town of Islip.

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$20,250.00

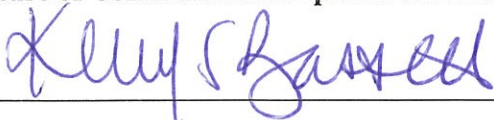
ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

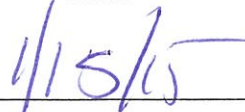
☐ Yes under Section I, Sub. A, Number _____ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under section II, Sub.____, Number _____ of Town of Islip 617 Check List, no Environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:





January 27, 2015
Resolution # _____

WHEREAS, the Town of Islip would like to offer horseback riding instruction to individuals age six (6) through adult; and

WHEREAS, Michelle Minieri Cordingly of Minieri's Parkview Riding Center, 989 Connetquot Avenue, Central Islip, NY 11722 has the necessary background and experience to perform this task; and

WHEREAS, Michelle Minieri Cordingly of Minieri's Parkview Riding Center will provide two (2) Horseback Riding Instruction Programs. The winter program will consist of nine (9) sessions between February 12 and March 22, 2015 and the spring program consists of nine (9) sessions between April 9 and May 24, 2015.; and

WHEREAS, the registration fee is \$150.00 per session for resident registrants and \$187.50 for non – resident registrants, the maximum registration per class is six (6) registrants and the minimum is one (1) with a total number of six (6) classes per session and nine (9) sessions per program; and

WHEREAS, Michelle Minieri Cordingly will be compensated 80% of total monies collected not to exceed \$16,200.00, payable in two payments.

NOW, THEREFORE, on a motion of Councilperson _____
seconded by

Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Michelle Minieri Cordingly of Minieri's Parkview Riding Center to offer two (2) Horseback Riding Instruction Programs at the Minieri's Parkview Riding Center. One in the winter with nine (9) sessions (February 12 – March 22, 2015) and one in the spring with nine (9) sessions (April 9 – May 24, 2014). The registration fee per session is \$150.00 for each resident and \$187.50 for a non-resident. The maximum registration per class is six (6) persons and the minimum is one (1), with a total number of six (6) classes per session. Compensation for said services will be 80% of total monies collected not to exceed \$16,200.00, payable in two payments. The first is payable after March 22, 2015 and the second is payable after May 24, 2015; and be it also

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Ballet Long Island, Inc. will provide thirty-one (31) sessions. Each session consists of eight (8) classes, one class per week, beginning February 4, 2015 thru April 2, 2015. The lessons will be held at the Ballet L.I. Center, 1863 Pond Road, Suites 8 & 9, Ronkonkoma, NY 11779. The registration fee for an eight (8) class session is \$58.00 for residents and \$72.50 for non residents. This program will be self-sustaining. The minimum number of participants per class is one (1) and the maximum number of participants is ten (10) per class. Minimum revenue will be \$58.00 and the maximum revenue will be \$22,475.00. Compensation for the said services to Ballet Long Island, Inc will be seventy (70%) percent of total revenue, with a minimum of \$40.60 and a maximum of \$15,732.50 payable on or after April 2, 2015. A similar resolution was passed for Ballet Long Island, Inc in 2014.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution:	Ballet Long Island, Inc and registrants
Site or location effected by resolution:	The Ballet Center, 1863 Pond Road, Suites 8 & 9, Ronkonkoma, New York 11779
Cost:	No cost to the Town of Islip
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue: \$22,475.00

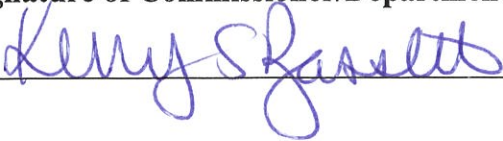
ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

____ Yes under Section I, Sub. A, Number ____ of Town of Islip 617 Check List, an Environmental review is required.

 X No under section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no Environmental review is required.

Signature of Commissioner/Department Head sponsor:

Date



January 29, 2015

Resolution # _____

WHEREAS, the Town of Islip would like to offer dance instruction to individuals age pre-school through adult; and

WHEREAS, a qualified individual is needed to provide dance instruction; and

WHEREAS, Ballet Long Island, Inc. located at The Ballet Center, 1863 Pond Road, Suites 8 & 9, Ronkonkoma, New York, 11779 has the necessary background and experience to perform this task; and

WHEREAS, Ballet Long Island, Inc. will provide thirty-one (31) sessions; each session will consist of eight (8) classes, with one class each week, beginning February 4, 2015 thru April 2, 2015; and

WHEREAS, the registration fee will be \$58.00 per session for residents and \$72.50 per session for non-residents. The minimum registration is one (1) participant per class and the maximum is ten (10) per class, with a total minimum revenue of \$58.00 and a total maximum revenue of \$22,475.00; and

WHEREAS, Ballet Long Island, Inc. will be compensated 70% of total monies collected, not to exceed \$15,732.50; and

NOW, THEREFORE on a motion Councilperson _____
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Ballet Long Island, Inc., who will provide thirty - one (31) dance sessions; each session will consist of eight (8) classes, one class per week, beginning February 4, 2015 thru April 2, 2015. The registration fee will be \$58.00 per session for residents and \$72.50 per session for non-residents. The minimum registration is one (1) participant per class and the maximum is ten (10) participants per class, with a total minimum compensation of \$40.60 and a total maximum compensation amount of \$15,732.50; and be it also

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute Appendix X- Modification Agreement Form with the New York State Office of Parks, Recreation and Historic Preservation extending the grant to improve Homan Avenue Park

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Richard Zapolski

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
For Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizes the Supervisor to execute an agreement with the New York State Office of Parks, Recreation & Historic Preservation to extend a \$50,000 grant to improve Homan Avenue Park to July 31, 2015, to allow the work to be completed. Improvements include decking, repaving, brick pavers and landscaping.

Specify Where Applicable:

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or Location effected by resolution:
Homan Avenue Park, Bay Shore
3. Cost:
4. Budget Line: To be established. (2)
5. Amount and source of outside funding: \$50,000

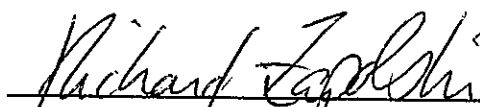
Environmental Impact: Is this action subject to a SEQR environmental review?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

___x___ No under Section II, Sub. 617.5, Number __21__ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:


Richard J. Zapolski, P.E., Commissioner

1-13-15

WHEREAS, the New York State Office of Parks, Recreation & Historic Preservation has awarded a grant of \$50,000 for improvements to Homan Avenue Park in Bay Shore and as per New York State Agency Number EPF-E09040-L9 received by the Town of Islip on January 18, 2013; and

WHEREAS, the construction schedule requires that the grant expiration date be extended from December 31, 2014 to July 31, 2015; and

WHEREAS, the granting agency has confirmed that there is no objection to this extension; and

WHEREAS, the Planning Division has prepared a Short Environmental Assessment Form for the proposed grant project, and has found said project to be consistent with a Type II Action;

NOW THEREFORE, on a Motion of Councilperson _____ seconded by Councilperson _____

BE IT THEREFORE RESOLVED that the Town Board of the Town of Islip hereby authorizes the Supervisor to execute Appendix X – Modification Agreement Form Contract #TE09040 which will extend this grant to July 31, 2015; and

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to modify the budget in accordance with the terms of the grant; and be it further

RESOLVED, that the Town Board of the Town of Islip hereby determines that this project is a Type II Action under NYCRR Part 617.5 c, (1), (2), and (25), since it involves maintenance, repair, replacement, rehabilitation, or reconstruction of a structure or facility, in kind or on the same site, and/or purchase of equipment.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALE, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval of the list of names and titles of those employees who are required to file a financial disclosure statement

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval of the list of names and titles of those employees who are required to file a financial disclosure statement.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

n/a

2. Site or location effected by resolution: n/a

3. Cost

4. Budget Line:

5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

Not within the meaning of SEQRA

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

____x____ No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

WHEREAS, Section 14-17B of the Islip Town Code requires that the Director of Personnel annually compile a list of names and titles of those employees who are required to file a financial disclosure statement with the Town of Islip Board of Ethics; and

WHEREAS, Section 14-17B of the Islip Town Code requires that the list be approved by the Town Board and filed with the Board of Ethics no later than February 1st of each year;

NOW, THEREFORE, on motion of Councilperson

seconded by Councilperson

be it

RESOLVED, that the attached list of employees and titles be filed with the Town of Islip Board of Ethics.

Upon a vote being taken the result was:

FINANCIAL DISCLOSURE 2015

Abbate, Arthur	Deputy Director of Labor Relations
Anderson, Elizabeth	Site Plan Reviewer
Anderson, Leslie	Member Board of Ethics
Barberine, Catherine	Agency Secretary
Barone, Michael	Member Plumber's Examining Board
Bassett, Jason	Chief Deputy Commissioner of Public Safety Enforcement
Bassett, Kerry	Commissioner of Parks, Recreation and Cultural Affairs
Bergin Weichbrodt, Trish	Councilwoman
Birbiglia, Inez	Deputy Town Commissioner of Parks, Recreation and Cultural Affairs
Blanco, Nancy	Financial Director
Bobellis, Vaidotas	Senior Site Plan Reviewer
Bogardt, Teresa	Executive Assistant to Town Clerk
Bowers, James	Board of Appeals Chairman
Brown, Kevin	Vice Chairman Planning Board
Brown, Phyllis	Legislative Secretary
Brownyard, Bruce	Member Board of Ethics
Bruno, Joseph	Member Plumber's Examining Board
Buckner, Dr. Stuart	Waterways Management Supervisor
Budrewicz, Thomas	Municipal Parking Administrator
Carney, John	Town Commissioner of Public Safety Enforcement
Calla, Lisa	Assistant Town Attorney
Campasano, Nicholas	Chairman of the Board of Ethics
Cannava, Ernest	Assistant Town Attorney
Cacoperdo, Christopher	Deputy Town Commissioner of Parks, Recreation & Cultural Affairs
Cavanagh, Debra	CDA
Charchalís, Carol	Deputy Commissioner of Parks, Recreation and Cultural Affairs
Chirillo, Robert	Geographic Information Systems Technician
Clarke, Michael	Member Youth Bureau
Clifton, William	Deputy Town Commissioner of Public Works
Cochrane, John	Councilman

1/15/2015

FINANCIAL DISCLOSURE 2015

Colgan, Sean	Senior Planner
Colon, Ramon V.	CDA Member
Conlon, Sean	Member Plumbers Board
Cicale, Robert	Town Attorney
Clock, Renee	Youth Board Member
	Supervisor
Curci, Patricia	Deputy Town Clerk
D'Amico, Anthony	Deputy Commissioner of Public Safety Enforcement
Daly, Joanne	Animal Shelter Supervisor
Danziger, Ann	Senior Assistant Town Attorney
Deluca, Daniel	Member Planning Board
Dente-Sanfilippo, Roseanna	Secretary to Commissioner of Environmental Control
DeVincent, Joseph	Member Planning Board
Devine Jr., Ronald	Assessor
DiCioccio, John	Assistant Town Attorney
Di Fede, Anthony	Member Plumber's Examining Board
Distinti, Anett	Sec. to Town Tax Receiver
Dollmann, Daniel	Senior Planner
Elsayed, Mohsen	Director of Finance
Fiore, Donald	Member Planning Board
Flotteron, Steven	Councilman
Fortunato, Joyce	Admin. Asst. Environmental Control (PT) (retired Deputy Comm.)
Friedland, Edward	Chairman, Planning Board
Fuchs, Robert	General Counsel (CDA)
Gajdos, Michael	Vice Chairman Board of Appeals
Garbarino, William	Secretary to Assessor (PT)
Gesseck, Kenneth	Assistant Town Parks Maintenance Director
Glickstein, Howard	Member Board of Ethics
Grasso, Elyse	Assistant Town Attorney
Greene, Pamela	Assistant Town Attorney

1/15/2015

FINANCIAL DISCLOSURE 2015

Groneman, Belinda	Chairperson Youth Bureau
Hancock, Gregory	Executive Assistant to Commissioner of Environmental Control
Thomas Henningway III	Exec. Dir. Foreign Trade Zone
Hendel, Alicia	Citizen Advocate
Hofmeister, Eric	Town Commissioner of Environmental Control, Deputy Supervisor
Hyland, Steven	Chairman of the Board of Assessment Review
Janover, David	Town Engineer
Johnston, Marlene	Legislative Aide
Kaloski, Patricia	Public Information Officer
Karpji, Alison	Executive Director CDA
Kennedy, Michael	Member Planning Board
Kriklava, Thomas	Executive Assistant, Public Safety Enforcement
Kuri, Robert	Affordable Housing Program Director
Lamblase, Judith	Government Liaison Officer
Lange, James	Chairman of Plumber's Examining Board
Lange-Krut, Tracey	Chief of Staff
Leo, Richard	Member Plumber's Examining Board
Leone, Angelica	Executive Assistant to Town Attorney
Lipani, Erin	Community Development Project Sup.
Lorenzo, John	Member Board of Appeals
Ludwig, Joseph	Town Comptroller
MacGibbon, Julia	Director of Admin. Services (CDA)
Mandanici, Joseph	Deputy Registrar, Deputy Town Clerk
Mannix, William	Town Director of Economic Development
Martinez, Jamie	Deputy Director of Foreign Trade
Matera, Salvatore	General Counsel CDA
Meehan, Maureen	Secretary to Commissioner of Planning & Development
Mohan, Alicia	Member Board of Assessment Review
Molinar, Rachel	Secretary to Dir. Foreign Trade Zone

1/15/2015

FINANCIAL DISCLOSURE 2015

Montuori, Melissa	Legislative Secretary
Murphy, Eugene	Principal Planner (PT)
Murray, Olga	Town Clerk
Musumeci, Anthony	Member Planning Board
Ortiz, Renee	CDA Member
Owens, Thomas	Commissioner of Public Works
Passaro, Mary	Secretary to Board of Appeals
	Secretary to the Supervisor
Raccuglia, Steve	CDA Board Member
Ramundo, Michael	Deputy Town Assessor
Rettaliata Jr., Donald	Member Board of Assessment Review
	Secretary to Commissioner of Parks, Recreation & Cultural Affairs
Russo, Peter	Member Plumbers Examining Board
Sanchez, Alan	Vice President IRRRA /Operations Manager (Resource Recovery)
Sentf, Anthony Jr.	Councilman
Schaefer, Robert	Town Commissioner of Transportation and Aviation
Sherman, Nancy	Member Youth Bureau
Sioutopoulos, Maria	Secretary to Town Attorney
Smith, Stephen	Youth Board Member
Stocker, Jonathan	Management Analyst
Sullivan, Daniel	Member Board of Appeals
Torres, Michael	Member Board of Assessment Review
Trosche, Manuel	CDA
Trotto, Janessa	Assistant Town Attorney
Varrichio, Anthony	Chief Engineer (Resource)
Walsh, Michael	Deputy Town Attorney
Walsen, John	Asst. Town Dir. Of Economic Development
Weik, Alexis	Town Tax Receiver
Weeks, Kenneth	Chief Building Inspector
Wexler, William D. ESQ	Member Board of Appeals

1/15/2015

FINANCIAL DISCLOSURE 2015

Wilson, Patricia	Safety Officer
Zambaras, Linda	Deputy Tax Receiver
Zapolski, Richard	Town Commissioner of Planning

1/15/2015

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Barbara Maltese

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BID TO BE AWARDED
JAN. 29, 2015

1. JANITORIAL SUPPLIES

-Amity Vacuum, Inc.

NO: 1

JANITORIAL SUPPLIES

BID PRICE: \$98.10 (Item #130)

LOWEST RESPONSIBLE BIDDER: Amity Vacuum, Inc.

COMPETITIVE BID: Yes - Nov. 5, 2015

BUDGET ACCOUNT NUMBER: a1620.4-1500

ANTICIPATED EXPENDITURE: \$80,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To provide cleaning supplies to be
using at Town facilities.

PLEASE NOTE: This item was inadvertently not awarded at the
January 13, 2015 Town Board Meeting.

WHEREAS, the Town solicited competitive bids for the purchase of JANITORIAL SUPPLIES, CONTRACT #1114-03, and awarded on Jan. 13, 2015 to various vendors as per various bid items; and

WHEREAS, subsequent to said award, it was determined that bid item #130 was inadvertently not awarded; and

WHEREAS, Amity Vacuum, 272 Route 110 Broadway, Amityville, NY 11701 has been determined to be the lowest responsible bidder for item #130.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award bid item #130 of Janitorial Supplies to Amity Vacuum, Inc. for a period of eighteen (18) months from date of award.

Upon a vote being taken, the result was:

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A1620.4-1500

ESTIMATED AMOUNT \$80,000.00

AMITY VACUUM INC
272 RTE 110 BROADWAY
AMITYVILLE NY 11701

award - items #2,7-9,14,15,17-19,21,24,29-32,36,41,
38,43,44,58,69,76-79,84,92,101,103,107,114,117,118,
132, SEE ATTACHED SHEETS 133,140,141,143
130

BORAX PAPER PROD INC
1390 SPOFFORD AVE
BRONX, NY 10474

award - items #16,33,57,90,119-121
SEE ATTACHED SHEETS

IMPERIAL BAG & PAPER
BURKE SUPPLY DIV
255 ROUTE 1 & 9
JERSEY CITY NJ 07306

award - items #5,10-13,25-27,40,61,63,72-74,80,
105, SEE ATTACHED SHEETS 108-111

ALEPH INDUSTRY
106 LEXINGTON AVE
BROOKLYN Y 11238

SEE ATTACHED SHEETS

UNIPAK CORP
P O BOX 300027
BROOKLYN NY 11230

award - items #45-49,51-53
SEE ATTACHED SHEETS

CENTRAL POLY CORP
2400 BEDLE PL
P O BOX 4097
LINDEN NJ 07036

award - items #50,75,89
SEE ATTACHED SHEETS

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

Barbara Maltese
BARBARA MALTESE
PRINCIPAL CLERK

	AMITY VACUUM	BORAX PAPER	IMPERIAL BAG
102. Lava Hand Soap, Bars	\$38.40	\$48.00	NO BID
103. Vandal Removal	<u>\$37.50</u>	NO BID	\$40.85
104. Brass Towels	NO BID	NO BID	NO BID
105. Dust Mop Heads 12"	\$4.10	NO BID	<u>\$2.05</u>
	\$2.39	\$1.10	\$1.45
106. Toilet Bowl Brush 12: Wooden Handle	<u>\$1.29</u>	NO BID	\$1.50/lots of 24 only
107. Commercial-grade Toilet Bowl Brush 14 1/2"	NO BID	NO BID	<u>\$56.89</u>
108. Spartan Chemical Clean 2 liter bottles NO SUB	NO BID	NO BID	<u>\$35.49</u>
109. Spartan Chemical Green Solution NO SUB	NO BID	NO BID	<u>\$45.70</u>
110. Spartan Chemical Glass Cleaner 2liter/case NO SUB	NO BID	NO BID	<u>\$29.00</u>
111. Cello, Defoamer Super Concentrate 12 qts/case	NO BID	NO BID	NO BID
112. Urinal Screen 10/box	\$90.00	NO BID	NO BID
113. Wall Mounted Air Freshener Refill 12/box, 36/case	NO BID	NO BID	NO BID
114. Scouring Sticks 6"x1 1/4" x 3/4" 12/box	<u>\$15.10</u>	NO BID	NO BID
115. Vacuum Bags for Tennant NO SUBSTITUTES	NO BID	NO BID	NO BID
116. Technical Concepts Lotion Hand Soap, etc. NO SUB	\$39.00	NO BID	NO BID
117. 3M Floor Pad 20" 5/case NO SUBSTITUTES	<u>\$19.60</u>	NO BID	NO BID
118. 3M Pads for Stripping 20" 5/case	<u>\$19.10</u>	NO BID	\$20.71
119. Purell Sanitizing Wipes 35/container 12 cont/case	<u>\$49.61</u>	<u>\$40.09</u>	NO BID
120. Purell Hand Sanitizer Foam	\$76.99	<u>\$62.13</u>	NO BID
121. White 1/2 Fold Toilet Seat Covers 5000/case	\$29.00	<u>\$28.00</u>	\$28.28
122. Bucket w/Wringer Combo Rubbermaid NO SUB	\$178.28	NO BID	\$197.85
123. Filter Replacement Rubbermaid NO SUBSTITUTES	\$44.80	NO BID	\$46.00
124. Double-sided Folding Frame Rubbermaid NO SUB	\$29.50	NO BID	\$27.74/lots of 3 only
125. 58" Quick Connect Handle Rubbermaid NO SUB	\$8.90	NO BID	\$8.90/lots of 6 only
126. Lock'n Go Kit Rubbermaid NO SUBSTITUTES	\$2.85	NO BID	\$3.05
127. 25" Quick Connect Squeegee Frame Rubbermaid NO SUB	\$22.45	NO BID	\$23.06/lots of 6 only
128. 48" Quick Connect Dusting Frame Rubbermaid NO SUB	\$29.85	NO BID	\$30.23/lots of 6 only
129. 60" Quick Connect Dusting Frame Rubbermaid NO SUB	<u>\$32.10</u>	NO BID	\$32.85/lots of 6 only
130. Mop Kit w/Double Sided Frame Rubbermaid NO SUB	<u>\$98.10</u>	NO BID	\$121.24
131. Rulse Caddy Rubbermaid NO SUBSTITUTES	<u>\$34.68</u>	NO BID	\$35.48
132. Charging Bucket w/pack Rubbermaid NO SUBSTITUTES	<u>\$42.00</u>	NO BID	\$49.97/lots of 3 only
133. Mop Finish Kit Rubbermaid NO SUBSTITUTES	<u>\$76.00</u>	NO BID	\$297.88
134. MF West & Scrub Mop Plus Rubbermaid NO SUBSTITUTES	\$12.98	NO BID	\$13.73/lots of 6 only
135. Mop Plus Rubbermaid NO SUBSTITUTES	\$17.55	NO BID	\$16.93/lots of 6 only

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

January 29, 2015

On a motion of Councilperson

seconded by Councilperson be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. St. Patrick's Day Parade - Bay Shore - St. Patrick's Parade of Greater Bay Shore - Saturday, March 14, 2015 from 2PM to 4PM, route as follows: Parade assembles at South Saxon Avenue and Awixa Avenue at 12:30PM, proceeds west on Main Street (Montauk Hwy.) to St. Patrick's Church. Marchers will then proceed north on Clinton Ave. and Mechanicsville to Union Blvd. where the parade will terminate. Requesting permission for no parking on Main Street from Homan Ave. to Clinton Ave. starting at 1PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Polar Bear Plunge-Bay Shore-AHRC Suffolk-Saturday, March 7, 2015 from 7:30AM to 11:30AM. Event is to take place at the Bay Shore Marina. Participants will take a brisk plunge into the Great South Bay in support of AHRC. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. 5K Run/ 1 Mile Fun Run Walk-West Islip-The Elizabeth T. McNamee Memorial Fund-Sunday, May 10, 2015 9AM to 12PM, route as follows: Runners assemble 8AM at West Islip High School, travel north on Higbie Lane to Sherman Avenue, Sherman Avenue to Beach Street, to Union Blvd., east on Union Blvd. to Pease Lane, south to Montauk Hwy., Montauk Hwy. west to Barberry Road, back to end at West Islip High School. Permission for this event will be granted approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Lease Agreement for five (5) parcels of Town-owned Bay Bottom Land, for the purpose of Shellfish Cultivation in the Great South Bay

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Eric Hofmeister

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizing the Supervisor or his Designee to enter into a Lease Agreement for five (5) parcels of Town-owned Bay Bottom Land, for the purpose of Shellfish Cultivation in the Great South Bay, as outlined in "Appendix A".

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Town of Islip

2. Site or Location effected by resolution:

Town-owned Bay Bottom in the Great South Bay

3. Cost:\$ N/A

4. Budget Line: N/A

5. Amount and source of outside funding:

N/A

Environmental Impact: Is this action subject to a SEQR environmental review ?

☐

Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub._____, Number_____ of the Town of Islip 617 Check List, no environmental review is required.

E. J. [Signature]

January 15, 2015

Signature of Commissioner/Department Head Sponsor:

Date:

January 29, 2015

AUTHORIZING THE SUPERVISOR OR HIS DESIGNEE TO ENTER INTO A LEASE AGREEMENT FOR FIVE (5) PARCELS OF TOWN-OWNED BAY BOTTOM LAND, FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY, AS OUTLINED IN "APPENDIX A"

WHEREAS, the Town of Islip owns underwater land in the Great South Bay (GSB) which has historically produced substantial quantities of shellfish, including clams, scallops and oysters; however, the GSB has recently seen a steady significant decline in the shellfish harvest; and

WHEREAS, the Town of Islip established a Bay Bottom Leasing Program in 2009 for those individuals having experience in shellfish cultivation, with the intent of promoting the overall health of the Great South Bay's Ecosystem; and

WHEREAS, "Appendix A" of this Resolution contains a list of recommended Lessees for the next phase of the program;

NOW, THEREFORE, on motion of Councilperson _____
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor or his Designee is hereby authorized to execute Lease Agreements for the Town's Bay Bottom Leasing Program based upon Departmental recommendations, as set forth in "Appendix A", with said Lease having a term of five (5) years; with an annual rent of \$750.00 per acre, and a security deposit of \$150.00 per acre, beginning on the commencement date of the Lease.

UPON A VOTE being taken, the result was _____.

"Appendix A"

Lessee Name	Parcel ID	Size of Parcel
William Kern	To be Determined by DEC	To be Determined by DEC
Kevin Conway Great South Bay Oyster Farms	To be Determined by DEC	To be Determined by DEC
Rory Allen/Scott Forget Steamboat Channel Oyster Company LLC	To be Determined by DEC	To be Determined by DEC
Dan Mayott Dune Fishery, LLC	To be Determined by DEC	To be Determined by DEC
Jerry Curtin	To be Determined by DEC	To be Determined by DEC

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town of Islip Animal Shelter and Adopt-a-Pet Center to utilize the services of various Emergency Veterinary Clinics located in the Town of Islip to provide Emergency/Urgent Veterinary Care Services to animals housed at the Shelter

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Eric Hofmeister

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizing the use of Emergency Veterinary Clinics, located in the Town of Islip, to provide Emergency/Urgent Care Medical Services to Animals housed at the Town of Islip Animal Shelter and Adopt-a-Pet Center (the "Shelter"); Veterinary Services will be provided to those Animals requiring Urgent Care, on an "as-needed" basis.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Animals housed at the Town of Islip Animal Shelter & Adopt-a-Pet Center

2. Site or Location effected by resolution:

Town of Islip Animal Shelter & Adopt-a-Pet Center

3. Cost:\$ N/A

4. Budget Line: N/A

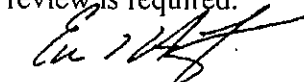
5. Amount and source of outside funding:

N/A

Environmental Impact: Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub._____, Number_____ of the Town of Islip 617 Check List, no environmental review is required.



January 15, 2014

Signature of Commissioner/Department Head Sponsor:

Date:

January 29, 2015

RESOLUTION AUTHORIZING THE USE OF EMERGENCY VETERINARY CLINICS, LOCATED IN THE TOWN OF ISLIP, TO PROVIDE EMERGENCY/URGENT CARE MEDICAL SERVICES TO ANIMALS HOUSED AT THE TOWN OF ISLIP ANIMAL SHELTER AND ADOPT-A-PET CENTER (THE "SHELTER"); VETERINARY SERVICES WILL BE PROVIDED TO THOSE ANIMALS REQUIRING URGENT CARE, ON AN "AS-NEEDED" BASIS

WHEREAS, the Town of Islip owns and operates a Municipal Animal Shelter, and;

WHEREAS, part of the mission of the Shelter is to provide medical care and treatment for all animals in the care, custody and control of the Shelter;

WHEREAS, there are occasions that arise, in which the Animals in the care of the Shelter may require Emergency Veterinary/Urgent Medical Care services.

WHEREAS, the Town of Islip Animal Shelter and Adopt-a-Pet Center, wishes to utilize the services of various Emergency Veterinary Clinics, located in the Town of Islip; to provide Emergency/Urgent Medical Care to Animals housed at the Shelter on an as-needed basis;

NOW, THEREFORE, on a motion of _____ seconded by _____, be it hereby

RESOLVED, that the Town of Islip Animal Shelter and Adopt-a-Pet Center is authorized to utilize the services of various Emergency Veterinary Clinics located in the Town of Islip to provide Emergency/Urgent Veterinary Care Services to Animals housed at the Shelter on an as-needed basis.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Professional Services Agreement with Seabury APG (Airline Planning Group) to provide professional airline consulting services for Long Island MacArthur Airport

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, JANUARY 27, 2015 AT 2PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert Schaefer

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution Authorizing the Supervisor of the Town of Islip to enter into a professional services agreement with Seabury APG (Airline Planning Group) to provide professional airline consulting services for Long Island MacArthur Airport.

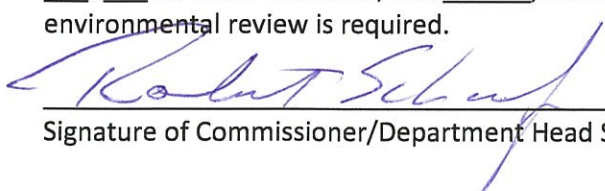
Specify Where Applicable:

1. Entity or individual benefitted by resolution:
Long Island MacArthur Airport
2. Site or Location effected by resolution:
Long Island MacArthur Airport
3. Cost: \$ Not to exceed \$60,000.00
4. Budget Line: CT5610.45000
5. Amount and source of outside funding:

Environmental Impact: Is this action subject to a SEQR environmental review?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required.

___X___ No under Section II, Sub. _____, Number _____ of the Town of Islip 617 Check List, no environmental review is required.



Signature of Commissioner/Department Head Sponsor:

Date:

January 29, 2015

RESOLUTION AUTHORIZING the Supervisor of the Town of Islip to enter into a professional services agreement with Seabury APG (Airline Planning Group) to provide professional airline consulting services for Long Island MacArthur Airport.

WHEREAS, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("LIMA"), a 14 CFR part 139 certified airport with commercial and general aviation operations; and

WHEREAS, Long Island MacArthur Airport is a focal point of the Town of Islip and the success of the Airport is instrumental in the growth of the economy of the region at large; and

WHEREAS, the Town of Islip and airport administrators seek to improve the financial stability of the airport by promoting new opportunities for growth by attracting new airlines; and

WHEREAS, Seabury APG is a professional airline consulting firm with a history of building and refining sustainable airline revenue models; and

WHEREAS, Seabury APG has proposed to assist the airport in targeting potential airlines in making route decisions by providing data analyzing yield analysis, origin and destination market size, schedule and hub design and other related information;

NOW, THEREFORE, on a motion by Councilperson _____ **seconded by Councilperson** _____

be it

RESOLVED, that the Supervisor is hereby empowered to execute a professional services agreement with Seabury APG to produce detailed market analysis and demand forecasting for passenger services and other such professional services so as to promote Long Island MacArthur Airport at a cost not to exceed \$60,000 on an as needed basis in a 12 month period; and it is further

RESOLVED, that the Comptroller is hereby authorized to make any and all budgeting adjustments necessary to facilitate this agreement.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Professional Services Agreement with Newmark Grubb Knight Frank to provide commercial real estate services for Long Island MacArthur Airport

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert Schaefer

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution Authorizing the Supervisor of the Town of Islip to enter into a professional services agreement with Newmark Grubb Knight Frank to provide commercial real estate services for Long Island MacArthur Airport.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:
Long Island MacArthur Airport
2. Site or Location effected by resolution:
Long Island MacArthur Airport
3. Cost: \$ 0
4. Budget Line:
5. Amount and source of outside funding:

Environmental Impact: Is this action subject to a SEQR environmental review?

____ Yes under Section 1, Sub.A, Number ____ of the Town of Islip 617 Check List, an environmental review is required.

 X No under Section II, Sub. ____, Number ____ of the Town of Islip 617 Check List, no environmental review is required.



Signature of Commissioner/Department Head Sponsor:

Date:

/

RESOLUTION AUTHORIZING the Supervisor of the Town of Islip to enter into a professional services agreement with Newmark Grubb Knight Frank to provide commercial real estate services for Long Island MacArthur Airport.

WHEREAS, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("LIMA"), a 14 CFR part 139 certified airport with commercial and general aviation operations; and

WHEREAS, Long Island MacArthur Airport is a focal point of the Town of Islip and the success of the Airport is instrumental in the growth of the economy of the region at large; and

WHEREAS, Airport administrators have identified certain real property which is ancillary to airport and aviation purposes and may be offered for sale; and

WHEREAS, Airport Administration desires to engage the services of a professional commercial real estate brokerage firm in order to best realize opportunities to make such parcels available to all interested parties; and

WHEREAS, the Town of Islip advertised Requests for Qualifications for such services in the official Islip Town newspaper on July 24, 2014; and

WHEREAS, from the proposals submitted Newmark Grubb Knight Frank was determined to be the most comprehensive and responsive to the RFQ; and

WHEREAS, Newmark Grubb Knight Frank is a leading commercial real estate advisory firms providing integrated services including but not limited to inventory, use and zoning analysis, marketing and materials development, mapping and tracking system development of potential buyers and complete listing, offering and sales services,

NOW, THEREFORE, on a motion by Councilperson _____ seconded by Councilperson _____

be it

RESOLVED, that the Supervisor be and hereby is authorized to execute a contract with Newmark Grubb Knight Frank, 290 Broadhollow Road, Melville, NY 11747 for commercial real estate services, at no cost to the Town of Islip, upon such form as is acceptable to the Town Attorney's Office.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Foreign Trade Zone Authority Board

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Brad Hemingway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP
FOREIGN TRADE ZONE
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip Foreign Trade Zone Authority would like authorization to extend the lease between Town of Islip and the Town of Islip Foreign Trade Zone Authority from March 15, 2053, to February 1, 2055.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Foreign Trade Zone Authority
2. Site or location effected by resolution: Town of Islip Foreign Trade Zone Authority,
1 Trade Zone Drive, Ronkonkoma, NY 11779
3. Cost: NA
4. Budget Line:
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

 X No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Not an Action within SEQRA


Signature of Commissioner/Department Head Sponsor

1/14/15
Date

Agenda for Meeting of the Town of Islip Foreign Trade Zone Board

January **29**, 2015

1. Meeting called to order;
2. Approval of the minutes from December 16, 2014 meeting of Islip Foreign Trade Zone Board;
3. Authorization from the Town of Islip Foreign Trade Zone Board to have all land leases between the Town of Islip and the Town of Islip Foreign Trade Zone extended;
4. Adjournment;



TOWN OF ISLIP
FOREIGN TRADE ZONE AUTHORITY

Brad Hemingway
Executive Director

Jaime Martinez
Deputy Director

December 16, 2014

The Town of Islip Foreign Trade Zone Authority has four items on the agenda.

Item number one is a meeting of the Town of Islip Foreign Trade Zone Authority. The meeting was called to order at 4:25 P.M, on motion by John Cochrane Jr., seconded by Anthony Senft, and unanimously approved, at Islip Town Hall, 655 Main St., Islip NY.

Board Members Present

Steven Flotteron
Trish Bergin Weichbrodt
John Cochrane Jr.
Anthony Senft

Officers Present

Tom Croci, Chairman
Thomas Hemingway III, Executive Director
Jaime Martinez, Treasurer
Robert Shaffer, Vice President & Secretary

Item number two is approval of minutes from December 2, 2014 Foreign Trade Zone Board meeting. On motion of Anthony Senft seconded by John Cochrane Jr., the minutes were unanimously approved.

Item number three is authorization to assign a sub-lease for property in the Foreign Trade Zone, 101 Trade Zone Court, Ronkonkoma, NY 11779, also known as Parcel 6. The Assignment is from BK Holdings, LLC too Trade Zone Court Holdings, LLC.

With no further business, **item number four** is adjournment of the Foreign Trade Zone Board meeting. On a motion by Steve Flotteron, seconded by John Cochrane Jr. and unanimously approved, the meeting was adjourned at 4:26 P.M.

Jaime Martinez, Treasurer

WHEREAS, the Town of Islip and the Town of Islip Foreign Trade Zone Authority entered into 12 land lease agreements for real property which consists of the Foreign Trade Zone, located in Ronkonkoma, New York; and

WHEREAS, the Town of Islip Foreign Trade Zone Authority wishes to extend all land leases with the Town of Islip for purpose of providing sublease extensions for the sub-tenants at the Foreign Trade Zone; and

WHEREAS, the Authority wishes to extend its leases with the Town of Islip for lots located at 2 Trade Zone Drive, Ronkonkoma, New York, known as parcel 1, 1 Trade Zone Dr., Ronkonkoma, New York, known as parcel 2, 1 Trade Zone Ct, Ronkonkoma, New York, known as parcel 3, 50 Trade Zone Dr., Ronkonkoma, New York, known as parcel 4, 151 Trade Zone Dr., Ronkonkoma, New York, known as parcel 5, 101 Trade Zone Ct., Ronkonkoma, New York, known as parcel 6, 3000 Trade Zone Dr., Ronkonkoma, New York, known as parcel 7, 200 Trade Zone Dr., Ronkonkoma, NY known as parcel 8, 1 Roebling Ct., Ronkonkoma, New York, known as parcel 9, 101 Roebling Ct., Ronkonkoma, New York, known as parcel 10, 2 Roebling Ct., Ronkonkoma, New York, known as parcel 12 and 100 Trade Zone Dr., Ronkonkoma, New York, known as parcel 13 (collectively, the Foreign Trade Zone Properties"); and

WHEREAS, the Authority would like to extend said leases to and including February 1, 2055, now

THEREFORE, on motion of _____, seconded by _____,
be it

RESOLVED, the Town Board of the Town of Islip hereby authorizes the Supervisor to execute an amendment of the leases between the Town of Islip and the Town of Islip Foreign Trade Zone Authority for each of the Foreign Trade Zone Property extending each of the leases to and including February 1, 2055.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALE, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to supersede prior resolution number 1 from January 5, 2015, entitled, Town Board Schedule, removing the 7pm meeting time for September 22, 2015 to the September 8, 2015 meeting date

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to supersede prior resolution number 1 from January 5, 2015, entitled, Town Board Schedule, removing the 7pm meeting time for September 22, 2015, to the September 8, 2015, meeting date.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

2. Site or location effected by resolution:

3. Cost:
4. Budget Line:
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

_____x_____ No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

ROBERT L. CICALE

1/20/15

No. 1

On a motion of Council _____,
seconded by Council _____, be it

RESOLVED, that the regular meetings of the Town Board of the Town
of Islip for 2015 be and the same are hereby established follows:

Tuesday, January 13
Tuesday, January 27
Tuesday, February 10 public hearing 7:00 pm
Tuesday, March 3 public hearing 7:00 pm
Tuesday, March 17
Tuesday, April 7
Tuesday, April 21
Tuesday, May 5 (Connetquot State Park)
Tuesday, May 26
Tuesday, June 9
Tuesday, June 23
Tuesday, July 14
Tuesday, August 4
Tuesday, August 25
Tuesday, September 8 public hearing 7:00 pm
Tuesday, September 22
Tuesday, October 13
Thursday, November 5 at 10:30 a.m. (Budget Hearing)
Tuesday, November 17
Tuesday, December 1
Tuesday, December 15

The meeting to begin at 2 p.m. at Town Hall, unless otherwise indicated in
the list above, 655 Main Street, or any place designated by the Town Board
and to continue at the pleasure of the Town Board of the Town of Islip; with
certain public hearings to commence at 2 p.m. or 7:00 pm on said dates at
said place; and be it

FURTHER RESOLVED, that any additional or special meeting may be

called, cancelled, or adjourned by resolution of the Town Board; and be it

FURTHER RESOLVED, that the Supervisor may reschedule any of the above scheduled meetings upon proper posting, publication and notifications as required by law.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to renew an agreement with Michael S. Siniski to provide services and updates to the Assessor's Office software programs

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ronald F. Devine, Jr.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town of Islip

Sponsor's Memorandum for Town Board Resolution

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizes the Supervisor to renew an agreement with Michael S. Siniski to provide services and updates to the Assessor's Office software programs during the conversion to the new operating platform (Alpha 5). Mr. Siniski will also advise and assist the Office of Information Technology on matters that pertain to the Town of Islip Land Base Operating System. Mr. Siniski has also assisted in the research and development of property tax historical analysis which was utilized during the 2013 and 2014 town budgetary process.

In addition, Mr. Siniski has developed new procedures in the processing of the annual renewal programs for Senior Citizen, Disability, Volunteer Firefighter and Ambulance Workers and the STAR program. These system enhancements will assist our residents with their annual renewal requirements.

Mr. Siniski has also played an integral part of developing technical computer programming in regard to the 2013 and 2014 Superstorm Sandy Assessment Relief Legislation. The New York State Legislature is also considering further Superstorm Sandy legislation in this current legislative session.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Michael S. Siniski, 19 Zarva Street, Bohemia NY 11716

2. Site or Location effected by resolution:

Assessor's Office

3. Cost: \$ 40,000

4. Budget Line: 4 A 1355.4 5000

5. Amount and source of outside funding:

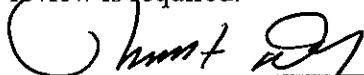
Environmental Impact: Is this action subject to a SEQR environmental review ?

☐

Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub. _____, Number _____ of the Town of Islip 617 Check List, no environmental review is required.



Signature of Commissioner/Department Head Sponsor:



Date:

January ~~29~~, 2015

WHEREAS, the Town of Islip Land Data Base System is comprised of extensive property records and inventory of the approximate 100,000 parcels of land and over 100,000,000 pieces of data located within the Town of Islip, and these records also include land ownership and property transfers, as well as over 100,000 property tax exemptions, photographs and legal records; and

WHEREAS, the Assessor's Office is solely responsible for the proper maintenance and management of the entire Land Data Base System for the Town of Islip, which is utilized by almost every department, specifically Planning, Building, Zoning Board of Appeals, Code and Law Enforcement, Town Attorney, Elected Officials and Comptroller's Offices; and

WHEREAS, for thirty years Carl Lang had been responsible for the operation, development and continual improvement certain components of the Land Data Base, especially the creation and maintenance of software programs that are uniquely attributable to the Assessor's Office; and

WHEREAS, Carl Lang retired from full-time service with the Town of Islip effective December 28, 2010, and the Assessor's Office has determined that Michael S. Siniski has the unique knowledge to assume the former duties of Carl Lang; and

WHEREAS, on January 27, 2015 the Town Board authorized the supervisor to enter into an annual personal service agreement with Michael S. Siniski to provide the above services; and

WHEREAS, the Assessor's Office is desirous of renewing the annual personal service agreement with Michael S. Siniski to provide the above services.

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, The Supervisor is authorized to renew an agreement with Michael S. Siniski to provide services and updates to the Assessor's Office software programs during the conversion to a new operating platform known as Alpha 5. Michael S. Siniski will also advise and assist the Office of Information Technology on certain matters as they pertain to the Land Base Operating System in the Town of Islip. Compensation for Michael S. Siniski will not exceed \$40,000.000 annually.

AND THEREFORE BE IT FURTHER RESOLVED THAT, the Comptroller is hereby authorized to make any and all budgetary adjustments deemed necessary.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: DEPUTY SUPERVISOR ERIC HOFMEISTER
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appointment of Angie Carpenter as Town of Islip Supervisor, effective
March 2, 2015

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
THURSDAY, JANUARY 29, 2015 AT 6:30PM IN THE TOWN BOARD ROOM, TOWN
HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicale

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
RICH ZAPOLSKI, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

WHEREAS a vacancy exists in the Office of Islip Supervisor due to the resignation of Thomas D. Croci, upon the commencement of his term as New York State Senator for the 3rd Senatorial District on January 1, 2015, and

WHEREAS, the Town Board of the Town of Islip is empowered by New York State Public Officers Law §42(5) and New York State Town Law §64(5), to appoint an individual to the Office of Supervisor for the remainder of the current term, ending December 31, 2015, and

WHEREAS, the Town Board of the Town of Islip is desirous to fill the vacancy in the Office of Islip Supervisor to support and ensure an orderly transition of government leadership and to provide the people of the Town of Islip with a fully empowered legislative body to serve the electorate, and

WHEREAS, the Town Board has determined that ANGIE CARPENTER possesses the requisite skills, experience, and eligibility to perform the duties of Islip Supervisor, and

WHEREAS, the Town Board of the Town of Islip recognizes that ANGIE CARPENTER intends to vacate the Office of Suffolk County Treasurer on or before March 2, 2015, and

WHEREAS, the Town Board of the Town of Islip intends for ANGIE CARPENTER to assume the Office of Islip Supervisor on Monday, March 2, 2015,

NOW, THEREFORE, on a motion of _____, seconded by
_____ be it

Therefore RESOLVED that ANGIE CARPENTER is hereby appointed Islip Supervisor, effective March 2, 2015, and conditioned upon her resignation as Suffolk County Treasurer prior to executing and filing the requisite Oath of Office.

Upon a vote being taken, the result was: